



Port Houston Elementary School

Pathway to Higher Education ♦ Houston I.S.D.



Jennifer Martinez, Principal

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Shared Decision-Making Committee (SDMC) Meeting

April 27, 2023

3:30 p.m.

Minutes

The meeting began at 3:30 p.m. in Ms. Martinez's office.

Members present: Ms. Martinez, Ms. Mixay, Ms. Cardona, Mr. Servín, Ms. Quant, and Mrs. Godoy.

Ms. Martinez began the meeting by reviewing the Norms: Be open to collaboration. Be respectful. Plan with the end in mind. Assume positive intent.

The Committee was invited to make Connections by sharing a rose (highlight) and a thorn (low point). The Committee was given a couple of minutes to think. Then, we went around the table, and everyone shared.

The Committee was informed of the State of the School. Data was reviewed, and goals for EoY were shared. Based on interims and practice tests, we are headed in the right direction.

Ms. Martinez gave an update regarding school closure. Because there are changes with the Board during the first week of June, hiring is paused. There will be some shifts in departments and personnel. For now, best place to be is in a school.

The Committee was given an update on our staffing. Mrs. López, Mrs. Morales, and Mrs. have returned from FMLA. Ms. Seggebruch was hired for second grade. Mrs. Torres and Mr. Tinoco are on leave.

We have a Fine Arts curriculum that entails, visual and performing arts, dance, theatre. Implementation of the curriculum will begin as early as summer school. Mrs. Mixay will move to the current science lab. Additionally, Mr. Servín will move to the current PLC room. Shelves have been ordered. Mr. Servín/Wraparound Services has a Community Food Bank. Anyone in the community, including teachers and staff can benefit from the food bank and other resources. Young Audiences to support fine arts curriculum. Gustavia's Pearls to support a butterfly garden. Port of Houston donated \$5,000 toward a school/community garden.

We wrapped up Clubs last week. Ms. Martinez thanked Ms. Quant/Neighbors in Action for the cooking club.



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We are moving from TX Go Math! To Eureka. PD will be coming up in May and throughout the summer. We will also move away from Ren360 to i-Ready.

Student Culture. Mr. Servín and Mrs. Cardona spoke about the Dolphin Dollar store and PHE Playland (recognition for positive behavior, attendance, honor roll).

Family and Community Engagement (F.A.C.E.). Building intentional partnerships to advance student achievement by promoting a welcoming environment, honoring families, and linking activities to learning. Port Houston is looking at Platinum status and eventually Diamond status. We have an established P.T.O.

There was great discussion about increasing parental engagement. Mrs. Cardona and Mrs. Godoy shared some of the outcomes from a parent meeting directed towards improving our PFE policy, including meeting times/dates, after school activities, parent classes, etc. Mrs. Quant shared some things that Neighbors in Action does to increase parent participation, including providing food. Mrs. Mixay suggested that we condense meetings (Coffee with the Principal, F.A.C.E., Title I, etc.) and make them “Food, Fun, and Festive.”

Ms. Martinez shared data from a survey. Most families seemed to be happy with Port Houston ES.

Q & A. Questions were answered as items on the agenda were discussed.

Meeting was adjourned at 4:40 p.m.