



Alexander Hamilton Middle School

"Strengthen the Knowledge, Strengthen the Character, Strengthen the Future"

Parent and Family Engagement Policy Alexander Hamilton Middle School 2020-2021 Revised 10/09/2020

In support of strengthening student academic achievement, **Alexander Hamilton Middle School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means of carrying out the requirements of the The Every Students Succeeds Act (ESSA) section 1116. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of the parents and the school. The policy establishes the school's expectations for parent and family engagement and describes how the school will implement several specific parental and family engagement activities.

1. Alexander Hamilton Middle School understands that parent and family engagement mean the participation of parents and families in regular, two-way, and meaningful communication by involving student academic learning and other school activities, and including ensuring:
 - Parents and families play an active role in assisting their child's learning
 - Parents and families are encouraged to be actively involved in their child's education at school by joining committees and becoming VIPS certified
 - Parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child

2. Alexander Hamilton Middle School agrees to implement the following statutory requirements:
 - Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. (**See Enclosure**)
 - Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school. In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
 - If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).



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- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:
Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
 - (A) *that parents play an integral role in assisting their child's learning;*
 - (B) *that parents are encouraged to be actively involved in their child's education at school;*
 - (C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
 - (D) *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. **Alexander Hamilton Middle School** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - *Gathering input at parent meetings like:*
 - *Coffee with the principal*
 - *SDMC*
 - *Walk-in*
 - *Email*
 - *Parent survey*
2. **Alexander Hamilton Middle School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - *Invite to all Title I Annual meetings*
 - *Provide parent literacy opportunities throughout the school year*
 - *Provide Family literacy opportunities throughout the school year*
 - *Invite all parents to be active members in our school PTO*
 - *Invite all parents to register for VIPS certification*
 - *Provide opportunity for parents to give their input throughout the school year*
3. The **Alexander Hamilton Middle School** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite



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all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- *Via social media accounts: Twitter, Facebook, Instagram*
 - *School Website*
 - *School Marquee*
 - *School Messenger Calling System*
4. The **Alexander Hamilton Middle School**, will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
- *6 week Report cards*
 - *3 week Progress reports*
 - *Parent-teacher conference*
5. The **Alexander Hamilton Middle School** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
- *At the Annual Title I meetings*
 - *Coffee with the Principal*
 - *Monthly PTO meetings*
 - *Parent-teacher conferences upon request*
6. The **Alexander Hamilton Middle School** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
- *Providing a printed copy of the STAAR scores*
 - *Providing a website for parents to access their student's score on-line*
 - *Upon request offer an additional copy of the State assessment scores*
7. The **Alexander Hamilton Middle School** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:
- *By letter distribution*
 - *By call out*
8. The **Alexander Hamilton Middle School** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph –
- *the state's academic content standards,*
 - *the state's student academic achievement standards,*
 - *the state and local academic assessments including alternate assessments,*
 - *the requirements of Part A,*
 - *how to monitor their child's progress, and*



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- *how to work with educators:*
 - *Parent University*
 - *Coffee with the Principal, Parental literacy opportunities*
 - *Parent led, literacy meetings*
 - *Statewide Parental Involvement Conference*
9. The **Alexander Hamilton Middle School** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- *Providing literacy and education events to allow parents to practice skills to implement with their student.*
10. The **Alexander Hamilton Middle School** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- *Supporting the efforts of PTO*
 - *Offering parents, a position on school committees like, SDMC*
 - *Providing an open forum for parents to express their concerns at events like Coffee with the Principal*
 - *Provide parents with teacher and administration contact information so they can reach out if they need a concern addressed*
11. The **Alexander Hamilton Middle School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- *Providing parents with a HUB on campus and/or, currently held in office 210*
12. The **Alexander Hamilton Middle School** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- *Via social media accounts: Twitter, Facebook, Instagram*
 - *School Website*
 - *School Marquee*
 - *School Messenger Calling System*