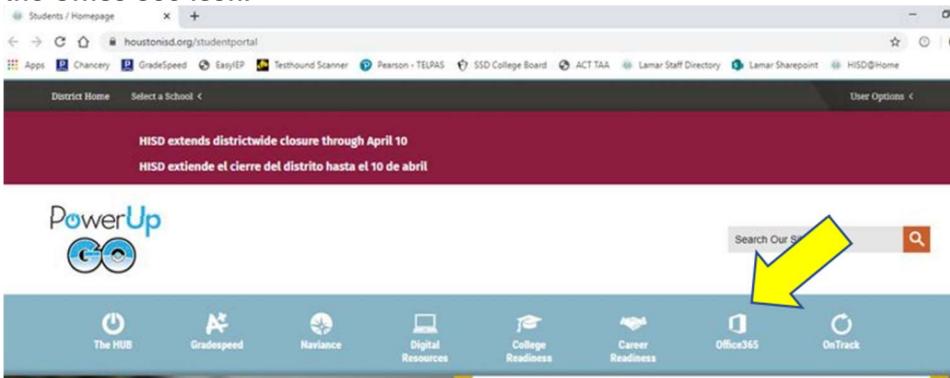
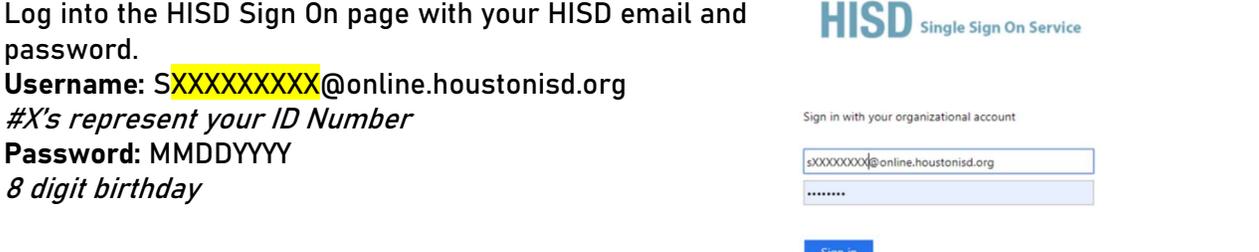
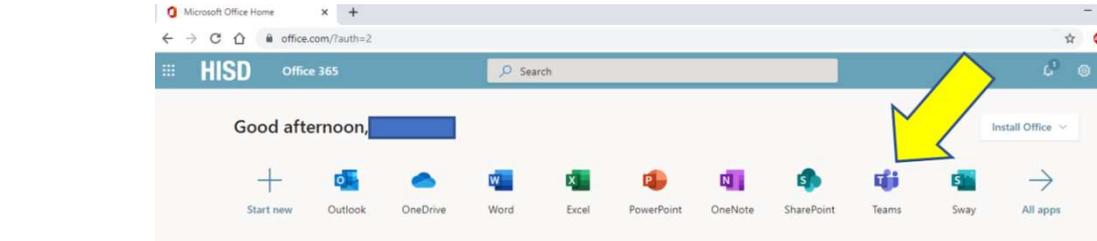


# Accessing your 365 School Account from Home

A Quick Guide on how to access Office 365 applications.

	<p>Go to the Houston ISD Student Portal at <a href="https://www.houstonisd.org/studentportal">https://www.houstonisd.org/studentportal</a> and click on the Office 365 icon:</p> 
	<p>Log into the HISD Sign On page with your HISD email and password.  <b>Username:</b> SXXXXXXXXX@online.houstonisd.org  <i>#X's represent your ID Number</i>  <b>Password:</b> MMDDYYYY  <i>8 digit birthday</i></p> 
	<p>Welcome to your Office 365 account. Select the desired application from the Left menu.</p> 

## A quick guide on your Office 365 application

	<p>Access your school email. View important announcements or send emails to your teachers/ staff members. Check on a constant basis as this will be your main line of communication.</p>
	<p>Save and upload all your assignments to the cloud. Get up to 1TB of cloud storage with your Office 365 account.</p>
	<p>Main Platform for online learning. Access Direct and group Messaging. Get access your teacher's online class and view the general chat, voice channels, calendars, and files your teacher might post.</p>
	<p>Want to take notes on your laptop? OneNote is a note-taking program for free-form information gathering and multi-user collaboration. It gathers users' notes, drawings, screen clippings, and audio commentaries and saves it to the cloud so that you may access it anywhere.</p>

\*Most Office 365 applications are also available on mobile devices\*