**Bastian Elementary School**

**SDMC – October 19, 2022, 10:00 am**

**Meeting Minutes**

* **Welcome**

Welcome done by Alana Holloway, Principal

* + **Acknowledgement of Members**

Introduction of all in attendance – Alana Holloway, Principal, Crystal Potts-Hunter, School Business Manager, Mia Harris, Teacher Specialist, Alma Nava, CIS, Timothy McGhee, Parent, Connie Walthall, Reading Intervention Teacher/Title I Coordinator

* **BOY-Beginning of Year –** Both district-wide BOY assessments have been completed – Renaissance screener and Running Records.
* **Campus Improvement Plan –** Mrs. Holloway presented the Campus Improvement Plan and the committee voted by secret ballot to approve the plan.
* **School Attendance –** We have seen some significant drops in attendance. We know there has been a lot of sick students, but we will continue with our attendance plan - reaching out to students who have not arrived by 8:00 am and those who have been absent consistently. Also, CIS and Wraparound will continue to do home visits to check on our students who are missing a lot of school to support these families with challenges preventing them to come to school. Right now, we are averaging about 90% attendance, our goal is 95%.
* **School Events**
* Monthly Meeting with Parents - Pastries with Principal

Great parent turnout. Complimentary and helpful feedback from our parents. Collaborative efforts between our parents and Principal Holloway, along with effective communication and parental support – VIPS, attendance and parental involvement.

**Next meeting November 16, 2022**

* FACES Meeting, Our Campus walkthrough, October 20, 2022, for parents and staff.
* Literacy Night & Trunk or Treat **–** Students will receive candy, novelties, books and have activities for students on Sunflower. October 31, 2022
* **Volunteers –** We welcome all volunteers and as district policy states - all volunteers must have a background check and be cleared. Our campus VIPS Coordinator is Ms. Padilla. We have informed our parents about the requirements of becoming a VIPS. All information is accessible in the front office. We want to have a familiar and trained group of volunteers as active participants who can to be involved on a consistent bases in supporting the school with literacy, as well as field trips and school events.
* **Field Trips (Space Center Houston, Museums, etc.,) –**
* Our students are going on field trips again and getting the opportunity to experience these field lessons regularly is our goal. Each grade is expected to attend at least 2 field trips this year.
* **Closure –** the meeting adjourned at 11:00 am