



## **Memorial Elementary School**

A Dual Language and IB school  
6401 Arnot St, Houston, TX 77007  
Phone (713) 867-5150  
Principal Angela Lavergne

### **Family Engagement Policy Title I, Part A School-Wide 2024-2025**

#### **Purpose**

A strong partnership between the school and home is essential if a quality educational program is to be provided to all students. Memorial Elementary School is dedicated to the philosophy that parent involvement is integral to the success of each student. For this reason, parents are actively recruited as our partners for success. Parents will be invited to participate in the annual revision of the campus School-Family Compact, Family Engagement Policy, Campus Improvement Plan, and Comprehensive Needs Assessment as needed. An updated copy of the Family Engagement policy will be posted annually on the campus website. Two annual meetings will be held (one in the Fall and one in the Spring) to inform parents of the school's participation in Title I, Part A programs and to explain the Title I, Part A requirements and the rights of parents to be involved in Title I, Part A programs. The meeting will be held on 2 different dates and times.

#### **Goals**

- ✓ The school will work to ensure that the required school levels of parent involvement policies meet the requirements of section 1116 ESEA (Elementary and Secondary Education Act).
- ✓ The school will educate teachers, specialized instructional support personnel, principals, other school leaders, and other staff on the value of parental contribution and how to communicate with parents and build school-family connections.

- ✓ The school will communicate with parents in an understandable and uniform format and, to the extent practicable, in a language the parents can understand (English/Spanish). The school will use the following modes to communicate with parents:
  - Weekly Parent Square posts
  - Conduct sheets (lower grades)
  - School Newsletter (Mustang Stampede) via email and Parent Square
  - Positive notes home to parents of student success
  - Memorial Elementary Student Handbook (translators provided as needed)
  - District/School Automated Mass Calling System Through District
  
- ✓ The school and parents will work collaboratively to ensure strong family engagement and to support a partnership among the school, parents, and the community to improve student academic achievement. The following is a list of opportunities that have been created to inform and involve parents, not limited to other reasonable support for family engagement activities as parents may request:
  - Communities in School Coordinator-work with and communicates with parents Flyers/Notices Home (Outlining school curriculum, forms of academic assessment) Student Parent Handbook (Outlines End of Year Grade Level Expectations) Progress Reports and Report Cards
  - Meet the Teacher Night – First Visit w/ Child’s New Teacher in August Open House Night
  - PTO Volunteer Opportunities during the week (Homeroom Parent Volunteer)
  - Monthly Lunch with your child events
  - Annual Family Fall Festival
  - SDC Committee Meetings – 2 parent representatives
  - Fall Monster Math Night
  - Spring Literacy Night
  - Go Texans Day –Pre-K-5th
  - Promotional Ceremony for Kinder and 5th Grade
  - STAAR End of Year Student/Parent Reports TELPAS End of Year Student/Parent Reports
  - Kindergarten Round-Up (Spring Only)
  - Title I, Part A Annual Meeting Held in Conjunction with Open House
  - Field Day
  - G/T Expo

- Community Garden Workdays

- ✓ The school will mandate that teachers hold at least two parent-teacher conferences annually (one in the fall and one in the spring). At these conferences, teachers will review grade-level content standards, student assessments, and progress data with parents. The teachers will also provide parents with support on how to work with their child to improve their child's academic achievement. Parents will also have opportunities for regular meetings relating to their children's education when requested.
- ✓ The school will educate, coordinate, and integrate family engagement programs and activities with other Federal, State, and local programs. It will also conduct other activities, such as family engagement centers, that support parents in fully participating in their children's education.
- ✓ Academic nights for Reading and Math will be developed to provide materials and training to help parents work with their children to improve their academic achievement. This includes literacy training and using technology, as appropriate, to foster parental involvement.
- ✓ Parents are encouraged to provide the school with feedback on all its Title I, Part A schoolwide program activities. Feedback is also welcome at all parent involvement activities and on the climate survey.

## **ANNUAL EVALUATION**

Memorial Elementary School will hold annual meetings to review the Family Engagement Policy and the School-Family Compact. The Family Engagement Policy ensures a strong partnership between the school and the parent. The School-Family Compact will describe the school and parent responsibilities.