

HOUSTON INDEPENDENT SCHOOL DISTRICT  
Cesar E. Chavez High School

Replacement Diploma Order

Date of Order: \_\_\_\_/\_\_\_\_/\_\_\_\_

Graduation Date (MM/YY): \_\_\_\_/\_\_\_\_

Student Name: \_\_\_\_\_

ID #: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Telephone #: \_\_\_\_\_

Note:

- 1) Replacement Diploma Fee is \$25.00 due on Date of Order
- 2) Replacement Diploma Cover Fee is \$10.00 due on Date of Order
- 3) Replacement Diplomas take 6 – 8 weeks after order date to arrive
- 4) You will be contacted at the telephone # above when your  
Replacement Diploma is ready for pickup
- 5) A photo ID is required to pick up Replacement Diplomas

-----  
For Official Use ONLY:

Receipt Attached:            \_\_\_\_ Yes      \_\_\_\_ No

Date Distributed:            \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature of Student/Parent: \_\_\_\_\_

Office Staff Signature: \_\_\_\_\_