



DURKEE ES
Shared Decision-Making Committee (SDMC) Meeting
Wednesday, September 18, 2024
4:15 p.m.- 5:15 p.m.

Agenda

1. Introductions
 - Ms. Puente opened the meeting by explaining the function of the SDMC
 - The SDMC members introduced themselves:
 - Ms. Puente Principal
 - Ms. Ybarra SPED representative
 - Ms. Caltzonzintl parent representative
 - Mrs. Mora
 - Mrs. Gonzalez 4th Grade Teacher
 - Nurse Castro
 - Ms. Lamas AP
 - Mrs. Harris Principal Apprentice
 - Ms. Carreon AP
 - Mrs. Marilu Sandivol Community Member/Parent Volunteer
2. Beginning of the Year
 - TEA Rating C
 - Ms. Puente shared that the official TEA Rating for last school year was a C
 - Enrollment 437 (9/18/24)
 - Ms. Puente told the committee the importance of attendance and enrollment for school funding.
 - PIEMS October 25th
 - Student Attendance
 - Last year we met the goal of 96% percent attendance
 - At this point we have 7 students who have acquired 5 to 9 absences at this point
 - Nurse indicated that some parents are taking their students out for the day when they are asked to bring a change of clothes for their child
 - Mrs. Gonzalez indicated that she has made phone calls to inform parents that absences could affect their child's education and promotion or retention for the school year.
 - Ms. Puente indicated that she has asked teachers to submit SAF forms if they have a concern about a student's attendance
 - o 7 students with 5 to 9 absences
3. High-Quality Instruction: 24-25 Key Actions
 - Ms. Puente informed the committee of the following action plan items that have been put in place for the 24-25 school year:
 - Increase the quality of instruction across all core content with the strategic implementation of Professional Learning Communities (PLC) to plan and improve good, first instruction.
 - Improve Emergent Bilingual proficiency across grade levels for English learners by implementing scaffolds and content and language supports.

- Ensure IEPs are written effectively, staff are provided relevant portions of the IEP, and accommodations/ modifications are documented in PowerSchool.
Puente opened the floor for questions. Mrs. Sandoval indicated that it would be helpful to provide parents with ways to help their children. She mentioned that she advised a parent to set up a conference with their child's teacher to share her concerns.
- 4. High-Performance Culture
 - Durkee Committees
Ms. Puente spoke about the committees we have started this year. Mrs. Mora mentioned that the Family Engagement Committee is excited for the things they are planning this year. Mrs. Gonzalez mentioned she is excited for the committees because it gives teachers the opportunity to work with teachers from different grade levels.
 - Open House 9/26 4:45-6:30 PM
Ms. Puente mentioned that for Open House she was thinking 3rd to 5th could present in Room. Mrs. Gonzalez mentioned that being in one room might be too chaotic so her team has a plan in place for how they will support the English speaking parents and the Spanish speaking parents in two different rooms.
Ms. Puente indicated she would like for teachers to have Parent Conference sign up sheets available during Open House
- 5. Safety & Building Maintenance
 - Mrs. Gonzalez mentioned there is a loose pole that is not attached to the ground that is a safety concern.
 - Fence
Nurse Castro indicated that she is working on getting a fence to keep parents off of school grounds while students are in the building.
Mrs. Gonzalez mentioned that there has been a "couple" who arrives early for student pickup and they get out of their car and sit on the park bench together and it is a distraction to the students
Nurse indicated that it is also a safety concern.
Ms. Puente indicated that Durkee is on the list to get a fence.
 - AED
Nurse indicated we have one working AED and we have three staff members who are AED certified. Nurse is working to get more people certified. Nurse said that the course can be taken from home (for \$6.00) and then there is a hands on portion that has to be completed in person.
 - Drills
Nurse indicated that we have had two fire drills and that we can expect to have other drills soon. Nurse asked that anyone who does not have a classroom key should email her so that they can get a key asap.
 - Door Sweeps
Nurse reminded the committee that doors should never be propped open for any reason.
 - Custodial
Mrs. Ybarra indicated that the SPED room is not being cleaned properly. Mrs. Gonzalez Mrs. Mora indicated that their rooms are also not being cleaned properly.
Ms. Puente indicated that she would meet with the custodial staff to share the concerns.

Ms. Puente informed the committee of the change in Mr. Laster's time and duties. She indicated that he has been attending district trainings because of his new responsibilities. Mrs. Harris asked if there is a more efficient way to contact the custodians than sending messages through GroupMe.

6. Campus Questions/ Concerns/ Solutions

Nurse stated we are nearly at 100% for her screenings. Ms. Puente asked Nurse Castro To speak about HazelHealth. Nurse said students need consent from parents in order for

her to do a televisit/consult. Ms. Puente indicated she would share information about this service during Open House. Nurse indicated she must get 100% of parents to either give consent or deny consent.

7. Upcoming Meeting Dates

Ms. Puente closed the meeting by sharing upcoming meeting dates and reminding the committee that if they have any questions or concerns they would like to share they can share them at these meetings.

Mrs. Gonzalez asked if teachers have access to see VIPs approved parents.

Ms. Puente reminded the group that parents must fill out the VIPs application Every year and she stated that teachers could reach out to Ms. Solano to see the list. Nurse Castro stated that there must be a CPR/AED certified person at any after school activity. Nurse said anyone who is interested in being trained should send her an email and she would help them get started. Nurse stated the certification is valid for two years.

- Quarter 2 November 13th
- Quarter 3 March 19th
- Quarter 4 May 14th

Ms. Puente closed the meeting at 5:11