

DURKEE ES
SDMC Meeting
Wednesday, November 15, 2023
4:15 p.m.- 4:45 p.m.
Agenda

1. Introductions
2. SIP
 - Review
 - Signature Page
3. Vacancies
4. Winter Program
 - Performance
 - Wonderland
5. Safety & Building Maintenance
 - Drills
 - Teacher Responsibilities
6. Campus Questions/ Concerns/ Solutions
7. SDMC Scheduled Meeting Dates
 - Quarter 3 March 20, 2024
 - Quarter 4 May 22, 2024

Start time: 4:22pm

2nd Quarter Meeting

Introductions:

Principal: Ms. Puente

Community Member: Mrs. Garza (former teacher)

Nurse Castro

Teacher: Harrison

Teacher: Maldonado

Teacher: Brondo

Teacher: Caltzonzintl

Counselor: Williams

AP: Burton

AP: Arps

AP: Carreon



SIP: Beginning of the year the district opted out of completing a SIP; TEA stated we must have one. We are going to share the SIP to ensure each member is in agreement with the plan. Different campus

leaders assisted in completing the plan. TEA rating remains a B. Our SIP plan includes information about school achievement, school culture and climate, parent and community engagement, growing staff capacity,

Area of need is Science dropped from 53% to 47%. District stated this is our area of need. One thing we did to help improve in this area was to add a science lab teacher who teaches science to all grade levels to help improve our science achievement. We also purchased STEM Scopes which we are using in the science lab. We also have the virtual component which students use while in the technology lab (alternating between technology and science)

School Culture and Climate: We have two counselors, a wrap around specialist, and a community in schools person who all form our SEL department. One thing that was noted was that there is not a balance in the ratio of male to female teachers on campus. Another need for improvement is our turnover rate. Many teachers retired and moving toward the NES-A model there were teachers who decided not to stay. One of our goals is to work to retain our teachers.

Puente opened up the floor to questions about the information provided thus far. There were no questions.

Parent and Community Engagement: We do have a PTA and parents who engage, but it seems to be the same parents. Some of the reasons why we don't have more parent engagement is because parents work (sometimes multiple jobs) and because of language barriers.

Puente opened up the floor to comments; no one had a comment or a question.

Growing staff capacity was one of our goals; we are working to grow staff capacity through coaching and feedback.

Improving Special Education and student achievement: increased documentation and effectiveness of IEPs.

Harrison: Will we get a copy of this document?

Puente: Yes it is a public document that you may reference in TEAMS.

Nurse Castro: Parent involvement; I am consistently reaching out to the same parent but we don't really have any other parents. I understand the language barrier, but we also have a lot of parents that do speak English but they don't come in.

Harrison: There are a lot of parents that are just waiting to be asked to volunteer. They aren't just going to volunteer. They need to be asked. Keep reaching out to them because parents are willing to do whatever they need to do, they are just waiting to be asked.

Parent: At my daughter's school they create a lot of Sign-Up Genius. That's how the parents know to sign up.

Puente: That is a new thing that I haven't seen before. We could look into it.

Puente: I take that to mean we are all in agreement with the SIP?

Committee: yes.

Puente: We are shorthanded in the office. We are still looking for an Assistant Office Manager/registrar. We also need a Fine Arts teacher. I want a fine arts teacher. Our students need a balance. We went to the job fair on Saturday, but there wasn't a fine arts teacher there.

Any questions about vacancies?

Puente: Next is our Winter Program. Ms, Urias is no longer here and she used to run our Winter Program. So now we need an idea for our Winter Program. We have done a program where teachers had students perform songs; we also had the outdoor event where we had students caroling, and cars were decorated, and we had hot chocolate.

Parent: my daughter's school has students sing at Barnes and Noble.

Puente: I am open to ideas, but what do we want to do.

Harrison: If teacher's take this on how will we practice this? Will we have time to make this happen?

Brondo: Will the Winter Program be part of the day or will it be after school?

Puente: If it is school-wide it has to be after school.

Harrison: We cannot make this decision for our teams.

Puente: I can send out a survey.

Burton: Teachers don't fill out the surveys.

Puente: Brondo and Maldonado make sure the 3rd to 5th grade teachers fill out the survey. Harrison will make sure 2nd fills it out. Caltzonzintl will make sure 1st fills it out. Williams will make sure Kinder fills it out.

Safety and Building Maintenance: TEA is sending out people like they did last year and last year we didn't pass; I want us to pass this year. Also the nurse sent out emails about making sure you know the procedures for the drills.

Nurse: I need you guys to be sure to take this Emergency Procedure handbook and your first aid kits with you when we go outside. I will be doing unannounced drills, so wherever you are, whatever you are doing, you need to have these things with you. We need to be prepared. The only ones that are required to be informed about the drills are SPED.

Harrison: I have a question. I don't know how to solve this problem, but I know last year we failed because of the outdoor portable bathroom being opened, but it continues to be propped open. So are we to use the bathroom outside, or are we not? I don't want us to fail because of that.

Nurse: We need to keep the bathroom that has the hole in it closed. But the one that says Women can be used and everyone's key should open it.

Harrison: I understand but it continues to be propped open.

Puente: Nurse will address that with an email.

Puente: the window in the door should not be covered unless there is a drill or an emergency. If you need the black paper for the window let us know so we can get you some. I am also pushing for a fence because the playground is open and kids are out there. Because it is open anyone can just walk on and that's a safety concern. Nurse, our safety person is working on this.

Harrison: There were parents there after the coffee with the principal, and there were students there. So we were trying to get the parents to exit but they said they wanted to see their children.

Puente: In preparation for any district leader's visit, we are preparing a campus ticket, a story of the school. It has data: attendance, staff, assessment, demographics etc. We will have this information in a binder, but it will also be available in a QR form available for anyone to see.

Arps: Mr. Miles wants to know this information prior to coming to a campus.

Williams: isn't it all on the website?

Puente: No. We have something called Power BI and it's a dashboard that contains all our information and that's what they are using.

Puente showed an example.

Brondo: will we be notified when Mr. Miles is coming?

Arps: No. He said he has his right hand man who creates the schedule and even Mr. Miles doesn't even know where he will be until he gets his schedule. He is coming and visiting classrooms and looking for timers, LSAE models, materials in the bins, enough copies etc.

Harrison: What about the visit when we come back from break?

Puente: Leaders from other Units will come. I don't know if I will be able to go with them or they will spread out or if they will all go together. We don't know.

Harrison: So we can anticipate they will come in and see a lesson for 15 minutes?

Puente: We don't know, it could be 10 minutes. They are going to come in and do the walks that we do. They will collect evidence and do the scoring just like we do. They will do this four times a year.

Nurse: So about once a quarter?

Puente: Yes. About.

Puente opened the floor for any further questions. No one had any. Puente thanked the members for their time.

Meeting adjourned at 5:05

DURKEE



NES-Aligned

ELEMENTARY