



# EAGLE EXPRESS

WINDSOR VILLAGE ELEMENTARY

14440 Polo • Houston, Texas 77085 • (713) 726-3642

Shantelle Louis, Principal • Danielle Phillips, Assistant Principal

October 11, 2024

School's Website: [www.houstonisd.org/Windsor](http://www.houstonisd.org/Windsor)

Volume 42 No. 6

## FALL FESTIVAL

Friday, October 25, 2024

3:30 p.m. to 6:00 p.m.

### FALL FESTIVAL: Volunteers needed - contact your child's teacher

- Windsor Village will have a Fall Festival on Friday, October 25<sup>th</sup>. We will need parent volunteers to sign up to assist with the games and food booth at the festival. Please look for a letter to come home identifying what we are asking you to donate and supervise.

### TARDIES:

- Students that arrive at 7:45 a.m. or after must be escorted in by the parent and parent must sign student in late. A student is tardy at 7:45 a.m.

### CAR TAGS:

- Parents must have an original car tag in the dashboard for their students to be called. Not having a car tag may delay your student pickup.

### UNIFORMS POLICY:

- Windsor's students wear black or khaki pants/walking shorts and red, white or black polo shirts. ***Jeans may be worn on Friday only!*** Windsor Village spirit/class shirts are being sold by the PTO. Price \$10.00 per shirt.

### DISMISSAL PROCEDURES:

- All children should be familiar with their afternoon dismissal routine. Try to establish a routine that your child understands and can follow. If you must alter the pattern due to a doctor's appointment etc., be sure your child knows the changes before he/she leaves home in the morning.
- No student will be checked out after 2:15 p.m.
- PK** and **Kindergarten** students and siblings name will be called and released to the parents from the classrooms.
- All HISD bus riders** will be dismissed at the front of the school on Polo Street.
- Day Care Van riders** will report to and be dismissed from room 43 exiting on Newquay Street.
- All Car Riders** will be dismissed from the intermediate hallway to the circle drive. Students will not be allowed to cross the street for pick up. Students may not be picked up by car in front of the intermediate hallway during dismissal.

### NO PARKING:

- This is a reminder of the no parking zone. You are not to park there between the hours of 7:00 am to 9:00 am and 2:00 pm to 4:00 pm. Your car will be towed, and you will receive a ticket. Please do not park at the church.

### DROPPING OFF STUDENTS AND PICK UP:

- For safety reasons, please refrain from turning around in the middle of the street and in the teacher's parking lot. Please do not block the entrance to the teacher's parking lot. Students are to be dropped off at the crossing walk area. Due to the end of school preparation time, students will not be released for early pickup after 2:15 p.m. All students released for doctor appointments should return with a doctor's excuse.

### CALENDAR OF EVENTS/CHECK SCHOOL WEBSITE FOR SCHOOL CALENDAR:

October 25, 2024	Fall Festival (3:00pm to 6:00pm)
October 28, 2024	Red Ribbon Week Begins
October 31, 2024	Happy Halloween
October 31, 2024	Storybook Parade @ 8:30 (PK – 2 <sup>nd</sup> )
November 8, 2024	Teacher Service Day – No Students
November 11, 2024	Report Cards (PK – 5 <sup>th</sup> )

All students have homework nightly-Monday-Thursday. Windsor Village School is a Bully Free Zone!  
Please sign-up for VIPs in order to volunteer and go on field trips at your child's school.