



David G. Burnet Elementary School

Houston ISD

Ana Maria Steen, Principal

5403 Canal St. Houston, TX 77011 Phone: 713-924-1780 Fax: 713-924-1783



September 13, 2023

2023 — 2024 Burnet Parent and Family Engagement Policy

David G. Burnet encourages parents/guardians to be actively engaged in their child's education. Burnet Elementary distributed information in English and Spanish to give parents the opportunity to give suggestions and assist in the development of this Policy and School Compact. The policy was updated September 5, 2023, and was posted on the school website on September 13, 2023. It was distributed to all parents, and it is available in the school main office. This policy was created to assist parents with helping their children achieve in school. We want to ensure that all parents, including parents with limited English proficiency or disabilities, can also participate in their children's education. The first annual meeting was held on September 13, 2023. The following school personnel assisted updating the policy:

Principal	Assistant Principal	Instructional Specialist
Title I Contact	Teachers	Wrap-Around Specialist
Counselor	Parent Engagement Rep.	Parent Volunteers
IAT	Special Education Staff	Instructional Assistants
Executive Director (ED)		

Policy Involvement:

Parents are invited to attend meetings during, after school, and evenings including the Title I Annual Meeting. At this meeting the purpose, the requirements and the parent and family engagement policy are reviewed. Also, the school test data, the yearly progress status and review of the school improvement plan along with the goals for the school year are presented. Parents are encouraged to attend all meetings throughout the academic school year. During these meetings, we discuss Title I Parent Compact, TEA mandates, requirements, the rights of parents and their benefits. We invite our HISD personnel, the SIO staff and community leaders to help with presentations which are presented in both English and Spanish. The Title I Contact assists parents when volunteering and keeps them informed about the current educational programs at Burnet.



David G. Burnet Elementary School

Houston ISD

Ana Maria Steen, Principal

5403 Canal St. Houston, TX 77011 Phone: 713-924-1780 Fax: 713-924-1783



Program Involvement:

The parents are informed about our current Title I program and the programs it funds, including After-School tutorials. Tutorials are Mondays - Fridays from 3:15pm - 4:15pm. The following are parent programs we normally have for our parents: Parenting classes, Computer classes, Positive Action Classes and Nutrition Classes. During the parent meetings the Title I Contact reviews the school curriculum, assessments, and expectations for our students. The contact explains the district measures student achievement and how the state measures Burnet's accountability. Burnet holds Title I Meetings, PTA, Family Reading, Math, and Science Nights where parents have the opportunity to be actively involved. There are 11 Title I meetings throughout the year: September 13, 2023, November 8, 2023, January 24, 2024, and February 21, 2024. Each meeting will be held at different times of the day to provide all parents with the opportunity to participate. During meetings parents make suggestions and share experiences with other parents and participate in decision making that affects our students. Parents are involved in our PTA and our Shared Decision-Making Committee (SDMC).

School — Parent Compact:

The Burnet — Parent Compact, as required by law, was developed jointly with parents of participating Title I students and explains how parents, school staff, and students will jointly share responsibility for each student's success. The school compact is distributed to all students and is available upon request in the office and on the school website.

Building Capacity for Involvement:

The Title I Contact conducts several meetings to assist parents in finding ways they can help their children at home. Burnet had a Teacher Meet —N — Greet August 25, 2023, Title I Annual Meeting September 13, 2023, and Open House September 7, 2023. Due to the pandemic safety concerns, Parent — Teacher Conferences will be held by appointment before school, after school and during teacher planning times. Teacher Conferences are requested as needed by the teacher and parent. At Title I meetings (September 13, 2023, November 8, 2023, January 24, 2024, and February 21, 2024.). The Title I Contact goes over promotion standards, explains HISD Curriculum (Amplify and Eureka Math, and PhD Science), the TEKS (Texas Essential Knowledge and Skills) and the STAAR test (State of Texas Assessments of Academic Readiness). An explanation, by the Title I Contact about how teachers collaborate



David G. Burnet Elementary School

Houston ISD

Ana Maria Steen, Principal

5403 Canal St. Houston, TX 77011 Phone: 713-924-1780 Fax: 713-924-1783



during PLC meetings, helps parents acquire an understanding of the different ways teachers plan for instruction. Burnet staff, with the assistance of parents, is working hard to attain the following goals:

1. Students will grow 0.90 times the average U.S. growth in Reading and Math in January as measured by the NWEA MAP assessment and using the mean RIT score for each grade, 2-8.
2. Students will grow an additional 0.90 (1.8 annually) times the average U.S. growth in Reading and Math in May as measured by the NWEA MAP assessment and using the mean RIT score for each grade, 2-8.
3. 75% of the students in grades K-1 will demonstrate typical or above typical growth in DIBELS at the end of the year.
4. Emergent Bilingual students move performance levels as follows in grades 2nd – 5th grade: 20 Beginning students move to Intermediate, 59 students in intermediate move to Advanced, 59 students in Advanced move to Advanced High and 14 students in Advanced High remain in Advanced High.

It is important to keep the parents informed about these standards and our goals so they can assist us at home with our endeavor to help children succeed.

Parent Training and Involvement:

During Title I meetings the Title I Contact invites parents to participate in "Make and Take" workshops. In these workshops, parents get to create hands-on activities to take home to work with their children on specific objectives and to play learning games. At other meetings, the coordinator presents strategies for Reading and Math, also trains parents on how to use Take — Home Reading Packs. After analyzing current data, the Title I Contact reaches out to parents whose children are at risk. Classroom teachers also provide trainings in all academic areas. This helps build bonds between teacher, parent, and student.

Accessibility:



David G. Burnet Elementary School

Houston ISD

Ana Maria Steen, Principal

5403 Canal St. Houston, TX 77011 Phone: 713-924-1780 Fax: 713-924-1783



It is very important for Burnet Elementary to have parent involvement and participation. Information related to student achievement, school performance, parent programs, meetings, and other opportunities for participation is sent home in English and Spanish. Parents are trained to use HISD Connect to check on their student's progress. Parents can check their child's weekly grades online 24 hours a day. The school principal sends home a monthly calendar informing parents of important dates. The principal uses HISD Ed Connect for immediate dissemination of pertinent information and reminders. Interpreters are provided for parent conferences. The school marquee informs parents of school events. We also ensure that parents with disabilities have opportunities to participate. Ramps are located at every entry of the school. The school has an elevator and handicap restrooms are available.

A handwritten signature in black ink, appearing to read "Ana Maria Steen", is written over a horizontal line.

Ana Maria Steen
Principal