



HOUSTON INDEPENDENT SCHOOL DISTRICT

TITLE 1, PART A, PARENT AND FAMILY ENGAGEMENT PROGRAM

Highland Heights Elementary
865 Paul Quinn Street
Houston, TX 77091

2024-2025 Parent and Family Engagement Policy
11/4/2024

Purpose

The mission of Highland Heights Elementary is to ensure a quality education through rigorous teaching that results in students learning and to ensure closure of the achievement gap for our 21st century scholars. To achieve this mission, we believe Parental involvement is a necessary component. We will continue to work towards strengthening our partnership among the school, home, and community. Parents will be invited to participate in the annual revision of the campus School-Family Compact and Family Engagement Policy. An updated copy of the Family Engagement policy will be distributed and be posted annually on the campus web page. Two annual meetings will be held to inform parents of the school's participation in Title I, Part A programs. The meeting will be held at a time that is convenient for parents to attend.

Goal 1 Highland Heights shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f).

Action Steps:

- Host Annual Fall Title I Meeting
- Host Annual Spring Title 1 Meeting
- Create Parent and Family Engagement Committee
- Disseminate Parent and Family Engagement Policy to students to take home to parents/guardians
- Post Parent and Family Engagement Policy on School Website

Goal 1.1 Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)

Action Steps:

- Translate Parent and Family Engagement policy to Spanish
- Update Parent and Family Engagement Policy Annually

Goal 2 Highland Heights shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation...; Section 1116 (c)(1)

Action Steps:

- Host Annual Fall Title I Meeting at two separate times, morning and afternoon
- Host Annual Spring Title 1 Meeting at two separate times, morning and afternoon
- Invitations to meeting will be posted on all school social media platforms and in newsletter.
- A robocall will be made to remind parents of meeting

Goal 3 Highland Heights shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2)

Action Steps:

- Host Annual Fall Title I Meeting
- Host Annual Spring Title I Meeting
- Host Pastries for Parents
- Host Social and Emotional Parent Meeting
- Host Parent and Family Engagement Committee Meeting
- Host Family and Community Engage Meetings through District's FACE department

Goal 4 Highland Heights shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b)

Action Steps:

- Host Shared Decision Making Committee Meetings (Meet 4 times annually)
- Host Parent and Family Engagement Committee Meeting (hosted 2 times annually)

Goal 5 Highland Heights shall provide parents of participating children— (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; Section 1116 (c)(4)

Action Steps:

- Host Shared Decision Making Committee Meetings (Meet 4 times annually)
- Host Parent and Family Engagement Committee Meeting (hosted 2 times annually)

- Communicate timely information regarding campus programs, assessments, and performance in various forms of media, including print, oral, and electronic.
- Update parents through parent conferences on the various assessments students are administered, new instructional strategies, and student performance expectations.
- Use a variety of communication tools including classroom newsletters, school website, campus marquee, student communication logs/folders, automated call-out system, parent/teacher conferences, SDMC meetings, Parent meetings, print and voice surveys, Open House, progress reports, report cards, and assessment data.
- These communications are used to deliver important information, as well as to solicit parent participation in campus activities.

Goal 6 If the schoolwide program plan (Campus Improvement Plan, SIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5)

Action Steps:

- Distribute Title I Parent and Family Engagement Survey
- Encourage Parents to complete Title I Parent and Family Engagement Survey

Goal 7 To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Highland Heights Elementary School shall: Section 1116 (e) (i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)

Action Steps

- Create and Implement the school/parent compact
- Review compact annually

Goal 7.1 Highland Heights will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

Action Steps

- Host Literacy Night
- Host Math Night
- Host Autism Awareness Event
- Open Parent Center

- Host Family and Community Engagement Meetings through district FACE department

Goal 7.2 Highland Heights shall educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

Action Steps:

- Professional Development (twice a month)
- Collaborate with FACE department
- Collaborate with PTO

Goal 7.3 To the extent feasible and appropriate, Highland Heights will coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

Action Steps:

- Enroll students in pre-kindergarten classes.
- Collaborate with Safe School Institute

Goal 7.4 Highland Heights provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

Action Steps:

- Provide translators for in person and virtual meetings
- Translate any information disseminated by school
- Accommodate any disabilities to the extent practicable