

Community Services School

Address: 1102 Telephone Road Houston, TX 77023 Phone: 713-967-5285 Fax: 713-967-5223

Stephen MacLauchlan, Ed.D, Principal

Homebound /PRS Attendance and Grade Form 2018-2019

Campus Name:		Campus Number:	
Student Name:		Student ID:	Unique ID:
Week of:	Homebound Start Date (week of):	Homebound End Date (week of):	

** Homebound start date is the first day on which the certified homebound/PRS teacher provided instruction to the student.*

PRS ONLY

Delivery Date: _____ CEHI Exit Date: _____ PRS Exit Date: _____

Start Time	End Time	Monday	Tuesday	Wednesday	Thursday	Friday	Subjects/Courses	Grades	
Total Daily Hours (Direct Instruction)									
Total Daily Hours (Assigned Supplemental On Line Instruction)									
TOTAL HOMEBOUND HOURS THIS WEEK (Direct Instruction + Supplemental On Line Instruction)									

GEH Funding Chart Amount of Time Served per Week	Eligible Days Present Earned per Week	Homebound/ PRS Services	
1 hour	1 day present	___ General Education ___ Special Education ___ PRS/CEHI	Attendance Key P=Present A=Absent* (list reason for each absence in notes)
2 hours	2 days present		
3 hours	3 days present		
4 hours	4 days present (4-day week) 5 days present (5-day week)		
More than 4 hours	4 days present (4-day week) 5 days present (5-day week)		

Teacher Name:	Teacher Signature:	Date:
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***Additional comments/attendance notes for each absence recorded:**

This form for Homebound/PRS Students should be filed with the attendance records in the school and turned in with the other audit documents at the end of the year. Original copies will be maintained at Community Services School.