



# Harvard Elementary School

## SDMC Q1 Agenda

Thursday, September 14, 2023  
Time: 3:15 pm/Location: Cafeteria



- **Welcome**
  - Introductions were made.
  - Reviewed SDMC expectations.
- **Parent Input/Feedback**
  - Idea: implementing keyboarding
- **Business Partner Report**
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- **Community Member Report**
  - Inquiring about district changes and how it will affect Harvard.
  - Increasing parent involvement.
- **Principal's Report**
  - Harvard Shared Values
    - Revised as a staff during pre-service 2023.
    - Reviewed some of the adjustments to the Harvard Shared Values.
  - Review SDMC Member Roles/Responsibilities
    - Reviewed the responsibilities from HISD SDMC policy.
    - Send information that will be shared two days prior to the meeting.
  - First 3 Weeks of School
    - Arrival:
      - Concern with cars not stopping at stop sign.
    - Dress code:
      - Has improved after Parent Square post.
      - Ensure students are wearing appropriate shoes, especially for PE.
    - Visitors / VIPS:
      - Working out the system for visitors.
        - Idea: Reusable badges.
    - Enrollment / Capping:
      - K-1 will cap until they have 25 students in each class;
      - 2-4<sup>th</sup> will cap at 28 students;
      - 5<sup>th</sup> does not cap;
  - Current Vacancies
    - We are fully staffed!
    - Part-Time Office Clerk - TBD
  - Action Plan – 4 Key Areas & Indicators of Success
    - Reviewed the 23-24 action plan.
  - Review the LEAD system for 23-24
    - Autonomy will be based on a variety of components, see pie chart.
  - SPED Guidelines & Policy
    - Outside evaluations do not automatically provide services/accommodations.
  - Attendance & Enrollment
    - We are currently at 668 students.
- **School Organization**
  - Teacher Leaders' Report
    - Ms. Ruiz – follow up on online program for literacy (Imagine, I-Station).
    - Ms. Narvaez –facilitating online programming, for example, having students take their device to specialty.
      - Idea: having older students teach students log in
    - Mr. Pacheco – nothing to share
    - Ms. Breier- nothing to share
    - Ms. Hernandez – nothing to share
  - Instructional Support Report

- Dr. Perez, Assistant Principal
  - NWEA Assessment K-5
  - DIBELS K-1
- School Programming Report
  - Ms. Huntley, Magnet & IB Coordinator
- **Questions and Concerns**

**SDMC VOTING MEMBERS:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Dr. Calabrese, Principal (Chair)      | <input type="checkbox"/> Ms. Anhorn, Business Member    | <input type="checkbox"/> Ms. Ruiz, Classroom Teacher#1      |
| <input type="checkbox"/> Dr. Perez, Asst. Principal (Co-Chair) | <input type="checkbox"/> Ms. Tilford, Community Member  | <input type="checkbox"/> Mr. Pacheco, Classroom Teacher#2   |
| <input type="checkbox"/> Ms. Garcia, School-Based Staff        | <input type="checkbox"/> Mr. Fournier, Community Member | <input type="checkbox"/> Ms. Narvaez, Classroom Teacher#3   |
| <input type="checkbox"/> Mr. Vazquez, Non-Instructional Staff  | <input type="checkbox"/> Mr. Abasov, Parent             | <input type="checkbox"/> Ms. Breier, Classroom Teacher#4    |
|  | <input type="checkbox"/> Ms. Seeburger, Parent          | <input type="checkbox"/> Ms. Hernandez, Classroom Teacher#5 |

*Need 2/3 voting members present at each meeting.*