**LOVETT ELEMENTARY SCHOOL**

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

**SDMC MINUTES**

**October 10, 2024**

* Meeting was called to order with an introduction of members and review of the required meetings -divided by quarter. This meeting fulfills Quarter 1: August-October. The next meeting will be held during Quarter 2: November-January
* Mrs. Thompson reviewed current enrollment trends. Lovett is currently over the 24-25 projected enrollment. October 25th is snapshot day. Mrs. Thompson explained snapshot and how it impacts the school budget. Current enrollment is 695
* Staffing was reviewed discussing a vacancy in 3rd grade due to retirement and nurse position that was vacant, but recently filled. Mrs. Thompson discussed the hiring process explaining that the new nurse would take a few weeks to process and establish a start date. An anticipated start date of late October was noted.
* 23-24 accountability report was discussed and identified how it was used to identify focus areas for our campus Action Plan. Mrs. Thompson reviewed the Action Plan Goals and indicators of success.
  + The Focus: Improving Instruction for all students. The spot rubric was reviewed along with the curriculum that the campus uses. All members were provided a copy of the spot rubric.
* The SDMC discussed Defined Autonomy and Defined Supports. Reviewed what it means and what it doesn’t mean, specifically focusing the requirements for all campuses to have high quality instruction.
* Round Table Discussion: Committee members had clarifying questions around Defined Autonomy and how spot observations were used. Mrs. Thompson reviewed each explaining the levels of defined autonomy and explaining how the spot form is used for teacher evaluation.