



NORTH FOREST HIGH SCHOOL

SDMC MEETING (1ST QUARTER)

AGENDA

August 23, 2023

4:30 p.m. – 5:30 p.m.

10726 Mesa Rd.
Houston, TX 77078
Phone: (713) 636-4300
Fax: (713) 636-8116
Marie Adams, Principal

North Forest High School Staff

Marie Adams -Principal /Chair
Itzel Garcia Gaspar- Non-Instructional Staff
Sharon Grover- Testing Coordinator/ Co-Chair
Shamonda Owens- SS Teacher
Donell Victorian- English Teacher
Claude Harding- Special Education Teacher
Kavian Bradley – Employment Specialist

Parent

Jaclyn Washington

Community/ Business Partners

Zeno Bailey
Genette Smith

Agenda

- **Welcome/Introduction of Members**
 - **Parent recruitment**

- **Reading of old minutes**

- **Review of 4th Quarter Meeting**

Notes

Ms. Adams welcomed the SDMC committee to the 1st annual SDMC meeting for the 2023-2024 school year. The members included: Mrs. Adams, Principal, Mr. Anderson, Principal Apprentice, Dr. Grover, Testing Coordinator, Dr. Owens, US History Teacher, Mr. Vicotrian, ELA Teacher, Mr. Harding, Co-Tecaher, Ms. Washington, Co-Teacher, Ms. Bradley, Employment Specialist, and Ms. Garcia, School Clerk. The community members did not attend. Ms. Adams highlighted the need to recruit parents to join future meetings.

Dr. Grover read the old minutes from the 4th quarter meeting.

Ms. Adams briefly reviewed the agenda for the 4th quarter meeting.

- **Review & Acceptance of the School Action Plan**

Ms. Adams shared the action plan. The committee reviewed and accepted the plan.

- **Current Vacancy Report**

We have a CTE vacancy and Ms. Adams will hire a Math and ELA overflow instructor.

- **NES update**

Ms. Adams shared updates about NES. We have had visitors on our campus all week. The feedback has been positive. As a NES school we are required to work extended hours. It's an NES requirement that teachers/staff meet every Thursday after school. Our building will open at 6:30 am to receive students. We have chosen three staff members to assist with early hour operations. Our classrooms are NES ready. We are modeling NES protocol.

- **Teacher Evaluation System**

Ms. Adams discussed the Teacher Evaluation System. The committee had a chance to complete a TES survey during the summer.

- **Principal Evaluation System**

Ms. Adams discussed the Principal evaluation system. She mentioned that the SDMC members completed a survey regarding the evaluation system during the summer.

- **Future SDMC Dates and Time**

Future SDMC dates will remain as is. The SDMC meeting dates for the 2023-2024 school year are: August 23, 2023, January 24, 2024, March 21, 2024, and May 29, 2024. The meeting time will change to accommodate our extended day.

- **Question/ Concerns**

The members did not have any questions or concerns. Dr. Owens reiterated the importance of teachers being firm with students during the start-up of a new school year.

- **Closure/ Meeting Adjourned**

Dr. Grover motioned to adjourn the meeting at 5:04 pm. Ms. Washington 2nd the motion. The 1st quarter SDMC meeting ended at 5:04 pm.

