

WOODSON PK-5 **LEADERSHIP ACADEMY**

Houston Independent School District
10720 Southview Street Houston, TX 77047

Gina R. Wilkins, Principal
(713) 732-3600 (phone) (713) 732-3606 (fax)

Parent and Family Engagement Policy

PART I. GENERAL EXPECTATIONS

Woodson PK-5 Leadership Academy is committed to the education of our children within the Sunnyside community. Parental involvement is critical and directly related to the student's educational success. We believe that when the parent is involved in the academic process, the student has an increase of success; both academically and behaviorally. It is our duty to maintain an open communication line from the school to the home. It is our goal to provide opportunities and services for parents to become and stay involved here at Woodson. Parents should feel welcomed to visit, volunteer and input suggestions for the academic success of all students.

Woodson PK-5 Leadership Academy agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. (See Enclosure)
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.

WOODSON PK-5 LEADERSHIP ACADEMY

Houston Independent School District
10720 Southview Street Houston, TX 77047
Gina R. Wilkins, Principal
(713) 732-3600 (phone) (713) 732-3606 (fax)

- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Woodson PK-5 Leadership Academy will take the following actions to involve parents in the joint development of its school parental involvement plan under section 118 of the ESEA:

1. Woodson will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Parents will have the opportunity to:

- Hold an annual meeting for the joint development of the School's Parent Involvement Plan and Parent-Teacher Compact
 - Create an open floor for parents to give suggestions for school improvement. Parent Meetings and Coffee with the Principal
 - Address concerns and suggestions to the administration team
2. Woodson will take the following actions to involve parents in the process of school review and improvement under section 1116 of ESEA:
 - Provide parents with a copy if explanation if curriculum and assessments
 - Conduct a meeting to explain the stat of the school, along with the date
 - Provide student enrichment activities at home that can support instruction
 - Provide opportunities for parents to volunteer within the classroom
 - Provide curriculum nights; Math, Science, Social Studies and Literacy

WOODSON PK-5 LEADERSHIP ACADEMY

*Houston Independent School District
10720 Southview Street Houston, TX 77047*

Gina R. Wilkins, Principal

(713) 732-3600 (phone) (713) 732-3606 (fax)

3. Woodson will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend by:
 - Offer a flexible number of meetings with various times of the day
 - Sending home communication in ample enough time for parents to make arrangements to attend
 - Provide information of programs
4. Woodson will hold provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - Weekly parent newsletters to communicate with parents about the students' data
 - Providing call-outs of meetings times
 - Parent Meeting Flyers
 - Providing communication of enrichment activities
5. Woodson will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
 - Addressing concerns with the faculty and staff in order to create a solution
 - Conducting parent conferences with those affected to create a line of communication
 - Provided opportunities for the parents to volunteer to become part of the change
6. Woodson will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
 - Sending reports home with the students
 - Allowing parents, the opportunity to speak with their child's teacher on their performance
 - Provided after school enrichment activities to increase student progress
7. Woodson will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is

WOODSON PK-5 LEADERSHIP ACADEMY

*Houston Independent School District
10720 Southview Street Houston, TX 77047*

Gina R. Wilkins, Principal
(713) 732-3600 (phone) (713) 732-3606 (fax)

not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

- Parents will receive notification within the time constraints

8. Woodson will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

Woodson will set forth the standards for explanation and communication through letters sent home to parents explaining curriculum and assessments. Communication will also take place during enrollment, Open House, Content Night, Parent Meetings and Title I meetings.

9. Woodson will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- Creating parent nights in specific content areas
- Provide communication of programs and classes within the community
- Providing opportunities for parents to volunteer and assist teachers with field lessons

10. Woodson will, with the assistance of its parents, educate its teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Maintaining open communication with the PTO, PFE and Face
- Allowing parents to voice their concerns and suggestions during coffee with the principal, annual parent meetings and parent content nights
- Provide parent surveys in which feedback is thoroughly taken into consideration

11. Woodson will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

WOODSON PK-5 LEADERSHIP ACADEMY

Houston Independent School District
10720 Southview Street Houston, TX 77047

Gina R. Wilkins, Principal
(713) 732-3600 (phone) (713) 732-3606 (fax)

- Providing translation if required
- Sending home information in a different language that is understanding by the parents (if requested)

PART III. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by Woodson PK-5 Leadership Academy.

This policy was adopted by the Woodson PK-5 Leadership Academy on September 15th and will be in effect for the period of one year. The school will distribute this policy to all parents of participating Title I, Part A children on September 21, 2022.



(Signature of Authorized Official)

9-21-2022

Date