

## SDMC Meeting

10/29/24

Meeting called to order at 3:30 PM

Members Present: Mr. Nicklaus, Dr. Archelus, Mr. David Bell (FACE Dept), Ms. Calles, Ms. Campos, Mr. Cervantes, Ms. Encarnacion, Ms. Flores, Ms. Pineda, Ms. Legaspi, Mr. Pantuliano, Ms. Chavez Nava, Mr. Saenz, Ms. Leija, Mr. Apostol, Ms. Ortega, Ms. Mejia, Ms. Liriano

1. Introduction from Mr. Bell, components of FACE Dept and support they will offer the school throughout the year.
2. Introduction of new members
  - a. Ms. Legaspi, Ms. Encarnación, Ms. Calles, Dr. Archelus, Ms. Campos, Ms. Liriano
3. Shared Decision-Making Committee
  - a. Overview, purpose and meeting schedule for SDMC
4. Safety and Security
  - a. HISD Bond – enhance safety/security and technology upgrades
  - b. Campus security updates – drills ongoing, weekly door checks ongoing, keep safety and security at the forefront.
5. Budget
  - a. Fall Festival was held last Friday and was very successful. Parents and community supported in great ways. Funds generated are for the grade level accounts and for the school activity account. All funds generated are for the sole purpose of supporting students. Funds are not for school use, except for use by students. Many grade levels use a portion of the funds for field trips and incentives for their grade-level students.
  - b. Enrollment- Snapshot Day enrollment was 809; target enrollment was 870. Funding for general fund is based on enrollment on snapshot day. Because we did not make 870, we will have about \$200,000 to work with for the remainder of the year. We have already finalized the staffing decisions needed to recapture the budget shortfall.
  - c. Funding priorities
    - i. after school tutoring – large investment, but needed for student support and success
    - ii. Extra duty pay for staff working after hours, fine arts stipends, and extra-curricular activities.
    - iii. Technology – we are in the process of finalizing the purchase of the last few Clever Touch Boards needed to complete upgrades. Technology upgrades also include student devices

- (Chromebooks) and headphones; upgraded PK/Kinder device purchases so ratio is 1:1
- iv. Instructional materials and resources – teacher resources, student resources, paper, printers, copy machines. Etc.
  - v. Contractors to make repairs/upgrades or for maintenance (after hours/weekends)
6. Curriculum and Instruction
- a. IRT Debrief – IRT visit was last week, we scored a 7.57. We need to score a 9 to be Proficient I. The next IRT visit will be in February, and we have been reflecting on our next steps to improve our quality of instruction. One area of needed improvement is for all teachers to monitor and adjust lessons with fidelity. We ended last year at about an 10.5 level; that is our goal again.
  - b. November 8 is staff development day, and our focus will be lesson internalization, monitoring and adjusting lessons and finalizing IB planners, in preparation for our IB Reauthorization Visit in January.
  - c. We will have a training day at Patterson on January 6-8 for PYP Making the PYP Happen.
  - d. Extra-Curricular Activities – we are currently offering Drama Club, Choir, we are planning to add an Art Club. Bilingual Spelling Bee will start soon; Soccer Club will start practice next week (teacher coaches needed); Robotics has started and is for 5<sup>th</sup> grade students (supporting science); Ballet Folklorico continues to be a very popular program (the students have already performed for the HESS Corporation).
7. Semester At a Glance – Mr. Saenz reviewed the Semester At A Glance from now through the spring semester
8. Open Forum –
- a. Question from Ms. Calles concerning the upcoming soccer club for lower grade students, any staff interested in sponsoring a club for the lower grades is welcome to speak with Mr. Saenz.
  - b. Special thanks and recognition to Ms. Pineda for the continued support of the PTO, and especially thank you to the leadership from Ms. Pineda.

Meeting minutes approved and meeting adjourned at 4:27 PM.