



**HOUSTON INDEPENDENT SCHOOL DISTRICT
STEPHEN F. AUSTIN SENIOR HIGH SCHOOL**

1820 S. Lockwood Dr. Houston, TX 77023-3195
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SDMC Agenda

February 8, 2022 – Quarter III

- Master Schedule Review

- ESSER Funding

- School Improvement Plan (SIP) Data Review

- Faculty Handbook Items - Review

- Bell Schedule Options

- Questions/Comments/Concerns



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SDMC Minutes

- Master Schedule Review
 - Preliminary survey has gone out to teachers to determine the start of master scheduling
- ESSER Funding
 - Reyna: Do we have any questions regarding ESSER funding? I know we mentioned it in the past SDMC that there were some questions/clarifications.
 - Bassinger: What are the major items we have spent or budgeted for ESSR so far?
 - Reyna: SEL, Learning Loss, district allocated funds, increase hourly rate for OT for teachers for tutorials, PPE, wraparound, curriculum items, some schools specifically received classroom libraries. The issue is see if district can rewrite specific needs for campus. We are still awaiting if some of those items will be allocated. The funds are all tied to specific expenditures.
 - Another calendar invite coming soon for PAT (project advisory team)
- School Improvement Plan (SIP) Data Review
 - COP is on 2/22/22
 - Reyna: Quarterly review of the SIP; we must review the instructional data tied to the said plan; Upcoming Mock STAAR data, DLA data, and justify if we are on track to meet the said goals, what is missing, and what we need to execute the plan. This is how the instruction from classroom ties into the SIP plan. The final scores are the STAAR scores and reflect on what worked and didn't work, etc.
- Faculty Handbook Items – Review
 - Reyna: is there anything that SDMC wants us to review within the Faculty Handbook? Please take sometime to review the faculty handbook and submit the questions and concerns to Reyna's email.
 - Burrows stated: would like more time to review the handbook; Chang, Ramos, and Bassinger agreed to getting more time before discussing/review.
 - Khan: can the tardies in PowerSchools be included into the handbook; this is a major change that is current, so everyone is clear.
 - Burrows: Reyna, can you share with us the updates you plan on making in the handbook.

- Reyna: Tardy protocol for students. Also, absence for teachers and the process for it because in the end our students are being impacted, planning and advance notice are vital to the success of our students, having a tight system will support with that. Additionally, instructional items, testing days, planning time, effective planning calendar, ensuring we collaborate on the calendar, so the communication is clear in the handbook. I can share that at the next meeting.
 - Asoy suggested we specify which provisions apply to clerks and TAs, for instance the protocol for calling in it says “teachers,” so they thought the protocol do not apply to them.
 - Khan requested data to share data of amount of teacher absence so that we can cross collaborate on our time off
 - Reyna stated that’s been done in the past at another campus, the veteran teachers can also help support the nearby subs with that, keep an eye out for the students, it’s a good way to control some of their environment too... so that shouldn’t be a problem.
 - Khan: we don’t need specifics, we need generic numbers on certain days to just get an insight into the issue, especially with COVID19.
 - Reyna agreed to do monthly/weekly reports, does everyone like the idea.
 - Khan: seconds the idea, Burrows, Bassinger, Baker, and Pena-Varela, agree.
 - Varela stated the overall summary would help everyone have an idea.
 - Burrows: the date before the holiday holds us to call out, does that take into account?
 - Reyna: that is a district policy, not an Austin control.
 - Desai will work on getting the teacher attendance data from first two weeks of January.
 - Reyna: please always expect good will from the decisions we make as a team, we try go support and accommodate our adults, it is difficult at times but that is our goal.
 - Ramos: attendance is a real sensitive topic right now, as a veteran teacher I know the expectations, I’m really good at planning for support, but we must consider everything. We need to remember the other variables that go on, especially because of COVID, what are we going to do for teachers that are not at fault for mismanaging the system? Emergencies can happen, so let’s look at all perspectives of absences, what will admin do to address the teachers who abuse the system?
 - Reyna: When I’m talking about changes, it is not to discourage it is to follow a tighter protocol so that our organization can be prepared. How do we ensure that we are specific to ensure we are addressing the teachers who take advantage of the system? Please take your mental health days, plan it ahead of time and let us know, just give us an advance notice is what we are really referring to.
 - Burrows typed in chat regarding half days: I'm sure I'm not the only teacher wondering that, perhaps we can encourage other teachers to use half days more, when possible. It would help with our attendance.
- Bell Schedule Options
 - Desai introduced Hybrid vs block schedule and opened it up discussion

- Baker mentioned Dual Credit to ensure that Welding and Construction matches the schedule for Milby, we will be adding the 12th grade program.
 - Burrows typed in chat: We did that at one of my previous schools, but our all-period day was Friday. I think it's definitely doable. Friday being an all day would benefit that we would be able to see the students more “often.” With current schedule, if a Friday gets missed due to weather or unforeseen circumstances, students get a day behind. If we had all periods on a Friday, it would fix that problem.
 - Dr. Asoy requested this to be decided before promotional ARDs in April.
 - Bassinger typed in chat: From the narrow view of ROTC, the hybrid works well. W/ Friday being all classes. Current block schedule forces a lot of changes for us
 - Khan stated that to support college courses w/ professors, A/B day do need to be “set in stone”
- Questions/Comments/Concerns
 - Khan has concern to share with HISD – when other campuses like UH goes online, I was apprehensive about returning due to Omnicron, if the same thing happens in the future after spring break, can you as a principal request to go online for 2-3 days, because now we have data showing many schools had their personnel out.
 - Reyna: I try to advocate for us to do some innovate things such as that. We did take a learning loss due to us being virtual for that. I have advocated for that despite that when things like this arise, even if it's just a three day window, but funding is tied to attendance, the state is not funding virtual learning.
 - Asoy: keep in mind, virtual education does not work for our special education students.
 - Ramos: added same with the EB population, maybe a hybrid model for SpEd and ESL students come back in person?
 - Reyna: Yes, hybrid plans are vital; EB students don't practice English and therefore lose it. Staying ready and planning ahead is going to keep us ahead of the game.
 - Fremin asked in chat: How is the state enforcing truancy? Are they enforcing truancy? What is our student attendance like?
 - Reyna: the state is enforcing truancy, we still get weekly attendance report, the attendance clerks communicate it with our deans, we will do attendance data charts for hallways, coming soon. We are hovering around 85% that's 10% lower than last year around the same time. This is a concern for many of our neighbor (comprehensive) schools, the specialty schools are showing a bit higher. This is a great concern as it impacts our funding for the next year as a lagging indicator. There is talk about truancy and fines for parents if they are consistently truant. We do need all of us to be concerned, please call them if they miss more than 3 days.