

Braeburn SDMC General Meeting
September 12, 2024

1. Welcome and Introductions

Members introduced themselves
Shaylyn Trenkamp- 3rd grade teacher
Cecilia Guevara- Parent
Moises Zelaya- community member
Maria Escobar- PTO President
Cristina Benitez- community member
Ashley Wilson- 5th grade teacher
Larue McDaniel- SPED teacher
Sandra Butler- Interventionist
Charmeon Simpkins- Teaching Assistant
Lesley Martinez-Silva- 1st grade teacher
Danielle Templeton- 4th grade teacher
Thelma Roman- Assistant Principal
Tamika Richardson- Assistant Principal
Juan Pablo Restrepo- Teacher Specialist
Guadalupe Ramirez- Teacher Specialist

2. Purpose of SDMC

A Shared Decision-Making Committee (SDMC) shall be established on each campus to assist the principal. The committee shall meet for the purposes of implementing planning processes and site-based decision making in accordance with Board policy and administrative procedure. Role The committee is an advisory group to the school principal except for approval of campus staff development. The committee must outline procedures for addressing the areas of involvement listed under Responsibilities, below and for decision making. The principal will consult the SDMC in matters relating to the school educational program, but the principal has the final authority in fiduciary and financial decisions. Responsibilities The areas that require involvement of the SDMC are: Implementing all pertinent campus-level planning processes; Developing recommendations for the school budget; Submitting recommendations for the school curriculum; Recommending changes in the school's staffing patterns; Developing and approving the campus staff development plans; Developing, reviewing, and revising the School Improvement Plan (SIP) for the purpose of improving student performance for all student populations. After the principal approves the SIP, the SDMC will present the plan to the school-based professional staff for a vote of approval. [see Reference (d)]; Reviewing and making recommendations regarding the school's organizational structure; and Establishing procedures to periodically obtain broad-based community, parent, and staff input.

Review the purpose of SDMC and the goals for the team.

3. Data Review

Previous year we went from a school rating of a D to B in the 2023-2024 school year. The growth area was in closing the gap but needed to continue to grow in student achievement.

4. Action Plan

Key Action #1 The principal ensures IEPs are written effectively, staff are provided relevant portions of the IEP, and accommodations/modifications are documented in PowerSchool. - Staff asked to have a centralized procedure for gaining access to the students' full IEP. Admin will talk with the SPED chair to develop a plan.

Key Action #2 Grow staff capacity to provide high-quality instruction(HQI) for students who are emergent bilingual.

Key Action #3 Grow staff's capacity in instructional practices that provide high-quality instruction (HQI).

Key Action #4 Grow the leadership density through PLC at Braeburn Elementary School.

5. PTO Updates

Reviewed the calendar overview and events happening this semester

Open House 26th

Literacy Night October 22nd

Fall Festival- Nov. 9th

Dec. 13- Winter Celebration- PTO would like to show a movie and sell popcorn and hot chocolate. Admin will research what movies can be shown at school.

6. Safety

Curtains for interior windows- is this something we can look into with safety.

Dismissal- Parents wait a long time for pick up.

Main hall classes 2nd and 3rd stuck in the 1st grade hallway. 3rd grade bus riders down the 5th grade stairs. Dismissal routes all documented and shared with school staff.

How can we get level zero during dismissal so names can be heard. .

EMF store within a 10 minute walking distance from school, sells items that could be concerning for students, and community member were wondering if this is allowed.

Admin will ask the campus safety department if this is allowed and how to ensure students are safe.