SDMC Minutes 2/11/20

Meeting begins at 3:15pm

1. Approve Minutes
	1. Lutfak moves to approve
	2. Rosenfield seconds
2. Safety Updates
	1. Reviewed minutes from the Safety Committee meeting
	2. Fire Drill – very good time wise
	3. Lock down – revisted procedures after incident at Bellaire, reviewed protocols and discussed back up plans
	4. Shelter In Place – we still need to drill this, Ms. Turek is also inquiring about a chemical shelter in place because Risk Management has not trained the school on this
	5. Vestibule presentation
		1. Herod’s lobby is very open. SDMC stood out there for 2 minutes to observe how much traffic is seen even after school.
		2. Almost any other school you visit has a safety vestibule. For some reason when Herod was designed, it was not included in the plans.
		3. Ms. Turek has e-mailed a contact (Mr. Hall) to discuss HISD getting us a safety vestibule for our campus.
		4. Bond funds dedicated money to safety vestibules on all campuses
		5. Action Plan for SDMC:
			1. Bring out a civil engineer to estimate costs and look at options to work with our existing structure
			2. Get parent input and collaborate with PTO
			3. Give Mr. Hall 48 hours to respond to Ms. Turek’s e-mail
			4. Draft an e-mail from SDMC, from PTO, and create a template that parents can use to e-mail district personnel, board trustee, etc.
			5. Communicate the need for the district to take responsibility for this
3. New Business/Additional Business
	1. How can we get more safety input from parents?
		1. Could we put parents through an intruder drill?
		2. Could we institute an intruder drill during an event so parents can understand what happens and how pertinent safety on our campus is?
		3. More safety meetings with parents
		4. Detailing even more information in Ms. Turek’s safety letter
	2. Doors that are not exits
		1. Specifically, the door by Room 106, many parents enter and exit that way in the morning and afternoon.
		2. Could we add signage to remind parents it is not an exit?
		3. PTO could create a sign up genius to have additional safety volunteers in the morning and afternoon

Ms. Andrews moves to end Meeting at 4:02pm

Rosenfield seconds.

Meeting adjourned.