

**Sylvan Rodriguez Elementary School  
Shared Decision-Making Committee  
Date: December 3, 2019**

Protocol

1. Sign-In
2. Assign secretary to take minutes
3. Call meeting in order
4. Secretary calls roll
5. Agenda item review
6. Committee reports review
7. Deliberations/vote (if necessary)
8. Action to be taken and by whom
9. Next meeting date
10. Call meeting to adjourn
11. Adjourn Meeting

Assign secretary to take minutes		Who? Ordonez	
Call to order		Time? 3:21	
Secretary calls roll- Who is absent? Mark "A"			
Name	Title	Name	Title
Lulu DeAnda	Principal	A Garcia	Teacher A
I Rodriguez	Teacher	M Piralla	School Based-Staff
A Alegria	Teacher	Magdalena Villa	School Based-Staff
S. Davis-Hampton	Teacher	J Fridley	R 4 Success A
L. Lambarri	Teacher	Pablo Ucedo	Neighborhood Schools A
G. Ordonez	Teacher	Chasney McCoy	Neighborhood Schools A
M. Zamora	Teacher	Rosa dela Cruz	Parent
L. Moore	Teacher	Cecilia Farciert	Parent
H. Ledesma	Teacher	M. Gonzalez	Visitor
Agenda items		Last SDMC minutes Grading Policy Committee Report Grade Level Report	
Committee Reports Team Leaders			
Minutes:		-Go over reflection questions about revising grading policy -Went around room and wrote answers to grading reflection questions -Posters will stay up and will be read during PLC as a grade level -Go back and talk to team about grading guidelines to bring input from them - 2 <sup>nd</sup> nine weeks growth celebration Jan. 16 <sup>th</sup> 2020 in the library. Pizza and music -NBA celebration Jan. 15 <sup>th</sup> 1 <sup>st</sup> time will get a tshirt, 2 <sup>nd</sup> time a sweater and need to come up with a 3 <sup>rd</sup> time idea, possibly a hoodie they can wear anywhere around campus - Discuss a ticket system to recognize students, maybe a "gotcha" ticket for being good. A reward would be inexpensive reward -Ask teammates if rangerbucks are working or we can do away with	

	<p>them, will vote next meeting on a solution.</p> <ul style="list-style-type: none"> <li>- Safety committee concern, gate by spark class is open, and parents are walking in during recess.</li> <li>-Failed intruder procedures a man was able to walk around the campus without being stopped</li> <li>-Badges must be worn at all times</li> <li>-IB exhibition coming up, 5<sup>th</sup> grade needs help</li> <li>- If there are significant things wrong with the building send email right away</li> <li>- New copier machines are coming, and one will be color copier</li> <li>- Pre-k students are not bringing snacks</li> <li>- LPAC is promoting sheltered instruction and practicing the 4 domains</li> <li>-Time to help in the socks campaign to buy a prosthetic leg for someone in need.</li> </ul>
Deliberations/Vote	<ul style="list-style-type: none"> <li>-Continue with growth and NBA celebration</li> <li>-Growth celebration will be in library on January 16<sup>th</sup>, 2020</li> <li>-NBA will be Jan. 15<sup>th</sup> 2020, breakfast will be provided again.</li> </ul>
Action Steps	<ul style="list-style-type: none"> <li>-Discuss grading guidelines with team</li> <li>-Discuss the effectiveness of rangerbucks with teams and possible better system. Bring a decision for the next meeting.</li> <li>- Remove "Mr. Glenmont is in the building " as lockdown call from substitute folders.</li> <li>- Ask anyone around the building without a badge to go through the front office</li> <li>- Staff must wear badge at all times on campus</li> <li>- Will ask cafeteria if pre-k can get snacks</li> </ul>
Next meeting	Date? February 18, 2020
Call to adjourn	Who? Ordonez
Adjourn meeting	Time? 4: 17