



**V. Hartsfield Elementary  
Houston Independent School District  
5001 Perry St  
Houston, Texas 77021  
(713) 746-8280 FAX (713) 746-8283  
Travis Johnson, Principal**

**SDMC Meeting Minutes  
Tuesday, December 5, 2023**

**Members Present**

Mr. Johnson - Principal  
Mr. Lee – Support Staff  
Dr. Nickerson – AP, Title I Coor.  
Dr. Lee - Business Partner  
Ms. Flowers – Community member  
Ms. Shaye - teacher  
Teacher Bell - teacher  
Mr. Albino – support staff  
Pastor Thomas – community member  
Ms. Green – Support Staff  
Ms. Ross – Support Staff

SDMC met to discuss the Campus Improvement Plan. Meeting called to order by Mr. Johnson, Principal at 4:30 p.m.

Mr. Johnson opened the meeting with a welcome and thanked all members for attending.

**CIP** – Mr. Johnson lead an overview of the CIP. At the conclusion, the members provided feedback regarding the parental involvement section of the CIP. Ms. Flowers stated the engagement needed to be improved. The committee agreed to revise the parental involvement section and meet again via email or TEAMS to approve the changes.

**Title I** – Update regarding Title I initiatives and the parent letter that was sent out regarding teacher qualifications

**Ms. Flowers** – spoke about the garden day, creating a market for the scholars, and the bee farm which will produce honey.

**Pastor Thomas** spoke about a partnership with a community organization that will provide free gifts for some of the Hartsfield scholars.

**MOY Assessments** – Mr. Johnson spoke about the importance of the upcoming MOY and that the data will be sent out to the committee in January.

**Attendance** – Mr. Johnson stated that attendance in PRE-K was 83% and needed to be at 98%. Attendance contracts, letters, and parent meetings are being scheduled to address the issues.

**Upcoming events – progress reports, Christmas program, winter break**

**Questions/Concerns –**

None at this time

Meeting adjourned 5:26 pm