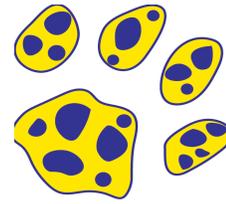


# Longfellow Elementary School

*A Magnet School for the Creative and Performing Fine Arts  
A Leader in Me Lighthouse School*



3617 Norris Drive • Houston, TX 77025 • 713-295-5263 Office, 713-295-5257, Fax • Katherine Keafer, Principal

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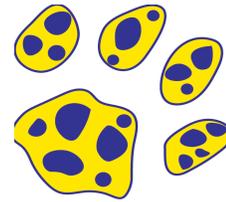
## SDMC Meeting Minutes June 2, 2022

Members present:

- Welcome
- Introductions - Discuss virtual norms
- Instruction
  - Campus testing update
    - STAAR - We have not received scores yet
    - Benchmark Running Record - Completed
    - Renaissance - Completed
  - Class assignments 22-23
    - Heterogeneously grouped based on data from 21-22
    - Parents will be notified who their child's teacher is in August. Requests cannot be promised.
  - Summer School Update - June 13-July 7, 2022 Mon-Thurs Only First Friday WILL have school and June 20 will be a holiday (Juneteenth)
- 2021-2022 Budget
  - The 21-22 Budget is exhausted for this year
  - No budget for substitutes
- 2022-2023 Budget
  - Opening new positions
    - TAs for Pre-K (one per class)
    - Nurse
    - Interventionist (must be an outside district hire and have a minimum of three years teaching experience)
    - 5th grade Math and Science
- 2022-2023 Policy Considerations
  - The Leader In Me
    - Staff commitment to:
      - Leadership training (2-3 days training, plus additional training after school and during PLC during the school year)
      - Weekly Leadership lessons and data tracking with data binders
      - Attendance of monthly leadership assemblies
      - Participation in annual leadership day celebration
      - Two student led conferences annually
- Safety - Pennington

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- Campus safety
  - Locking Doors
  - Propping Doors
  - Campus Security
- Ready Set Go Plan updates
  - Covid Cases Trend
  - Notification of positive covid cases
  - Campus covid testing
- Upcoming Events
  - End of year ceremonies
  - Last day of school - Tuesday, June 7th (Report Card Day)
  - Summer School - June 13-July 7 (July 20, July 4-5 Holidays)
- Parental Involvement
  - PTO Meetings first Thursday at 6:30
- Committee Questions/Concerns