

School at St. George Place

Shared Decision-Making Committee (SDMC) Meeting

Minutes – February 12, 2025

Meeting Details:

- **Date:** February 12, 2025
- **Time:** 3:30 PM
- **Location:** Conference room
- **Chairperson:** Huy Bui

Attendees:

Huy Bui
Candace Garvin
James Scott
Dorian Wesley
Dionne Pickens
Estela Diaz

Agenda Items & Discussion

1. Call to Order

- Meeting was called to order at 3:30** PM**.

2. Key Discussions

A. Pre-K Enrollment & Recruitment

- Early registration efforts are being emphasized, including Dojo messages and weekly newsletters.
- Official kickoff date for registration is **February 24, 2025**.
- Priority will be given to 4-year-olds before considering 3-year-olds.
- Discussion on waitlist management and the importance of calling waitlisted families earlier to secure enrollment.

B. Teacher Excellence System (TES) Review

- Presentation of the new TES framework, which includes:
 - **35% Student Achievement**
 - **45% Quality of Instruction**

- **15% Planning & Professionalism**
 - ****5% Campus Action Plan Contribution ****
- Emphasis on professional development, lesson internalization, and planning..

C. Departmentalization for Next Year

- Proposal for a **three-way rotation** for science and social studies to support newer teachers.
- Some teachers may prefer to remain self-contained.
- Topic will be discussed further in an upcoming team leads meeting.

D. Additional Planning & Media Days

- Consideration of adding **extra media days** to support instructional planning.
- Possible use of **substitutes** or **teaching assistants (TAs)** to provide additional coverage.

E. Enrichment Adjustments & Pre-K Participation

- Discussion on removing **Pre-K from enrichment classes** to **free up scheduling space**.
- Would align with practices at other elementary schools where Pre-K has built-in enrichment within classrooms.

F. Additional Instructional Coaching

- Need for **more instructional coaches** to support teacher development.
- Potential for teachers to take on coaching roles.
- Consideration of utilizing in-house teacher leaders to provide coaching and feedback.

3. Action Items & Next Steps

- Continue early **Pre-K enrollment outreach**.
- Gather **teacher feedback** on the TES framework and distinguished teacher review process.
- Finalize **departmentalization structure** for next year.
- Assess **budget feasibility** for additional planning time and coaching support.

4. Adjournment

- Meeting concluded at **4:35 P.M.**