

**Wilson Montessori School**  
**Shared Decision-Making Committee**  
**Date: 1/30/2019**

**MEETING MINUTES**

Assign secretary to take minutes	J. Smart		
Call to Order	5:24 p.m. by Principal Salvador		
Attendance: Who is absent? Mark "A"			
<b>Name</b>	<b>Title</b>	<b>Name</b>	<b>Title</b>
Shameika Sykes-Salvador	Principal	Joanne Smart	Paraprofessional
Jamie Payne	EC Teacher	Tish Ochoa	Parent
Anne Howell	LE Teacher	Lilia Amaro	Parent
Jeff Mollhagen	UE Teacher	Russell Etherton-A	Community Member
Sarah Rivlin	MS Teacher	John Ray-A	Community Member
Idalia Espino-A	School-Based Staff	Jessica Smith-A	Business Member
Krystal Perkins-A	School-Based Staff		Others in Attendance
Welcome and Acknowledgements	Principal Salvador welcomed all members and called meeting to order. Acknowledgements: new arrival going smoothly.		
Agenda Items & Updates- Principal	Magnet Office continues to share updates on "grand-fathering" in our current PK 3 and PK 4 students as the district aligns to the TEA guidelines. Wilson is working with the Magnet Office to ensure our concerns are heard regarding the fidelity of the 3-year cycle for the Montessori program. Ribbon cutting will be at end of February or first Friday in March; Principal Salvador will seek support from PTO for planning this event.		
<b>Committee Reports</b>			
Celebration/Wish Well	Farewell for Ms. Alison as she moves to Colorado		
ABAR (Anti-Bias, Anti-Racism)	Lunar New Year (Chinese New Year) Celebration in February led by EC team, Black History Month Parade led by LE team, Black Lives Matter at School National Day of Action on Feb. 4 <sup>th</sup>		
Safety	Last fire drill went smoothly. Intruder drill in November went smoothly; remind students that are in the restroom/hallway when announcement is done what to do.		
Old Business	New Arrival Procedure is going smoothly; kids have adjusted well. Parents enter at 8:45 a.m. for volunteering, class visits, etc. For the most part, there is at least one activity per month that allows parents to come into the school to visit classrooms, areas of the school, engage with students and teachers.		
SDMC Input Forms Received (New Business)	Some parents are skipping in car rider line. Principal Salvador shared a procedure used at her last school. When parents skip in line, their # is taken down and when they get to door, they are notified that they skipped and will need to report to front office to pick up their child.		
Deliberations/Vote (as needed)	Implement the "Oops you skipped" procedure in carpool line.		
Questions/Concerns	NONE		
Action Steps	Principal Salvador will discuss the skipping issue with the safety team and dismissal team to implement the "Oops you skipped" procedure. A reminder will be included in the Paw Print as well.		

Next Meeting	February 27, 2019 @ 5:15 p.m.
Call to Adjourn	Principal Salvador
Adjourn Meeting (time)	6:15 p.m.
<i>NOTE: Upload to Sharepoint and share on school website.</i>	