



Shared Decision-Making Committee (SDMC)  
Meeting Minutes  
October 6, 2022

The meeting was called to order at 3:22 p.m. on October 6, 2022.

**Members in Attendance:** David Church, Karen Duffy, Rachael Cahan, Carlyn Burton, Andrea French, Barbara Smith, Emily Conner, Taylor Raynor, Danetta Keevill, and Rachelle Varnon

**Members Absent:** Rhianna Hart and Brittani Rideaux

A motion to approve the minutes from May 4, 2022 was approved.

**Budget Update:** Our projection for our student population for 2022-23 is 716 students, and we are currently at 711 students. This projection allowed us to add an early grade teacher and keep as many classes at 22 students or fewer as possible. If we remain 5 students under our projection by the end of October, we will owe the school district the difference from the funds we received for 716 students, which we will be able to pay from our general funds without affecting our staffing. As has been the case in recent years, most of our funding from the school district is used for staffing and staffing related matters, but with the support of the PTA and the Travis Foundation, no programs or opportunities for our students have been affected.

**School Improvement Plan:** The Travis School Improvement Plan (SIP) was shared with the committee. Travis is an A rated school and received four out of five state distinctions. Our goals include obtaining 'Masters' level achievement versus the district's goals of just 'Meeting' standards. An explanation was given for each goal written in the SIP, and the committee voted unanimously to approve the SIP for the 2022-23 school year.

**Playground/Spark Park Improvements:** There are several areas of the playground that need to be replaced due to age and wear, including the red and blue play structure and the rock wall. We are looking at the whole area and how we can best use the area for the entire school as we consider our options. The Travis outdoor spaces committee in conjunction with the Travis Foundation submitted several options to the SDMC. They have received proposals from multiple companies and have narrowed it down to four that would fit the needs and aesthetics of our current playground. The goal is to have this new structure in place in the fall of 2023 if possible.

**Campus Safety:** Mr. Church shared that while the school has not received specific information from the school district about protocols for the upcoming November election, the school is preparing a safety plan based on the protocols in place for an election held this past summer. As soon as Travis receives information from the school district about the upcoming election, Mr. Church will share the school's election safety plan with the Travis community via Parent Square.

There were no new items presented by committee members.

The next SDMC meeting will be Thursday, December 1st at 3:15 in the library.

The meeting was adjourned at 4:15pm.

