



**A Leadership School**

Vision: JC Mitchell seeks to empower well rounded leaders and lifelong learners!

Mission: JC Mitchell will provide opportunities for everyone to Learn, Lead, and Be Great!

**November 8 , 2022 MINUTES**

SDMC Members: Yshatiz Hayden, Rosanna Lamanoco, Robin Martin, Adriana Flores, Dr. Castillo-Guajardo, Sergio Silva, Pastor Mey, Ms. Castellanos

- Welcome!
- Safety Committee Updates
  - a. Review of Safety Drills
    - i. Shelter for Severe Weather scheduled Nov
    - ii. Fire Drill #3 this month (unobstructed)
    - iii. Doors are labeled as directed by Risk Management
    - iv. Chemical inventory form completed in November
- Budget Update
  - a. 2022-2023 Enrollment (505), Projected (465)
    - i. Reviewed Budget and funds allocated
- Staffing
  - a. Academic Tutor moving into SPED Teaching (still waiting to pass exam)
  - b. Vacancy for ECSE Teaching Assistant
    - i. This position was filled; however, the candidate abandoned the position.
    - ii. Will interview qualified candidates to replace
  - c. Vacancy for Music-hired (GF funded)
  - d. I-educate
    - i. Nunez, Ms. Thomas, and Ms. Hernandez
  - e. Bilingual tutor (Yancy Life)
    - i. 4th and 5th
  - f. TEACH will be providing additional training for 4 teachers with intensive coaching
  - g. Hired 2 teaching assistants
  - h. Looking into hiring student teachers as hourly lecturers to transfer into teaching contracts for 2023-2024
- School Improvement Plan Goals
  - a. Accountable goals should be more focused
  - b. Will review guided reading lesson plans, tutorial planning
  - c. Need to start SPED tutorials
  - d. Need a plan to data track meets and masters students



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- e. 25% of students have perfect attendance
- f. Informal daily attendance needs to be consistent→ Ms. Scott will take this on
- g. May need to review “perfect attendance”
- h. Co-Teaching
- i. Sheltered instruction - multilingual support for teachers Content Based Learning Instruction
- j. Physical Education -
- k. Brighter Bites- will verify access to one-pager for catch lessons
- Instructional
  - a. Interim Assessments December 12-14th
- Other
  - a. Revamping schedule to address enrichment concerns
    - i. Splitting 5th into 5 groups
  - b. Field Trips
    - i. 5th-Rice University
    - ii. 1st-Main Street Theatre
  - c. Winter Program-December 20th
- Comments, concerns, questions
  - a. Lunch cards
  - b. PikMyKid-still pending vendor approval
  - c.

Future Meetings: December 8, 2022