

**Wilson Montessori School**  
**Shared Decision-Making Committee**  
**Date: 11/28/2018**

**MEETING MINUTES**

Assign secretary to take minutes	A. Howell		
Call to Order	5:26 p.m. by Principal Salvador		
Attendance: Who is absent? Mark "A"			
<b>Name</b>	<b>Title</b>	<b>Name</b>	<b>Title</b>
Shameika Sykes-Salvador	Principal	Joanne Smart	Paraprofessional
Jamie Payne	EC Teacher	Tish Ochoa	Parent
Anne Howell	LE Teacher	Lilia Amaro	Parent
Jeff Mollhagen	UE Teacher	Russell Etherton-A	Community Member
Sarah Rivlin	MS Teacher	John Ray-A	Community Member
Idalia Espino-A	School-Based Staff	Jessica Smith	Business Member
Krystal Perkins-A	School-Based Staff	See sign in sheet; 8 parents joining to discuss new arrival	Others in Attendance
Welcome and Acknowledgements	Principal Salvador welcomed all members and called meeting to order. Acknowledgements: PTO provides cold drinks in lounge using honor system.		
Agenda Items & Updates- Principal	Update on co-teacher hiring process. Update on work towards SIP goals: TDS Ellis has been assigned to Wilson 1x a week to support Math goals. Ancillary staff support special pops groups on "off days" and early dismissal days.		
<b>Committee Reports</b>			
Celebration/Wish Well	Ms. Pearl is doing much better. Secret Elf will begin on the 17 <sup>th</sup> of December for all interested in joining; an app will be used to assign secret elves. Pot Luck sponsored by PTO on Thursday and staff gathering on Friday.		
ABAR (Anti-Bias, Anti-Racism)	Parent Presentation during Wilson's Parent U; opening session and then split by levels for ideas to support at home		
Safety	Reviewed fire drill procedure and feedback from teams to revise routes. Will meet to update school safety plan and weather drill shelter assignments.		
Old Business	Snack Program: Limit the days to have icecream in the cafeteria. Ms. B will be asked to implement a day on/day off schedule. Parents can put restrictions on lunch accounts as well.		
SDMC Input Forms Received (New Business)	Concern regarding new arrival procedure. Parents can no longer enter with students; must sign in @ 8:45 a.m. Voting day incident and parent concerns sent to district level prompted the change suggested by HISD Risk Management earlier in the year. There was discussion and concerns heard from parents that it prevents connection with teachers/children. Teachers in attendance discussed the pros of the new procedure: more kids eating breakfast, social time w/friends on track, more teaching time due to starting earlier, student independence, etc. Principal Salvador suggested monthly opportunities to "come inside" to ensure parents still felt engaged/connected.		

Deliberations/Vote (as needed)	NONE
Questions/Concerns	NONE
Action Steps	Principal Salvador will talk with teams and consider ways for parents to continue to feel connected with new drop off policy.
Next Meeting	December 19, 2018 @ 5:15 p.m.
Call to Adjourn	Principal Salvador
Adjourn Meeting (time)	6:21 p.m.
<i>NOTE: Upload to Sharepoint and share on school website.</i>	