

# Law Elementary School SDMC Meeting Minutes

Date: January 13, 2025

Time: 3:30pm-4:30pm

Location: Conference Room

## I. Call to Order

The meeting was called to order by Principal Brazle.

## II. Attendance- See sign-in sheet

## III. New Business

### A. Overview of the New TES (Teacher Evaluation System)

- Principal Brazle provided an overview of the district's new **Teacher Evaluation System (TES)**, emphasizing its alignment with instructional best practices and student achievement goals.
- TES will focus on **key instructional domains**, including lesson planning, student engagement, *differentiated instruction*, and data-driven decision-making.

### B. Key Changes and Expectations

- **Evaluation Criteria:** The new system will place increased emphasis on **real-time instructional adjustments, student performance data, and teacher reflection.**
- **Observation Structure:** Administrators will conduct **frequent walkthroughs and formal evaluations**, providing teachers with timely feedback.
- **Professional Development:** Training sessions will be scheduled to support teachers in understanding and implementing TES effectively.

### C. Teacher and Staff Support

- The **campus leadership team** will provide **one-on-one coaching** and **professional learning communities (PLCs)** to help teachers meet TES expectations.
- Opportunities for **collaborative lesson planning and peer observations** will be encouraged.

### D. Questions and Discussion

- Staff members inquired about **how TES will impact current instructional practices** and whether additional resources will be provided.
- Leadership assured that **TES is designed to enhance teacher effectiveness**, not add unnecessary burden.

- Clarifications were made regarding **goal-setting, student progress monitoring, and feedback timelines.**

#### **IV. Action Items & Next Steps**

- **Training Sessions:** A schedule for **TES professional development** will be shared.
- **Observation Framework:** Administrators will communicate the observation timeline and feedback protocol.
- **Follow-Up Meeting:** The next SDMC meeting will review initial TES implementation feedback and adjustments.

#### **V. Adjournment**

**Minutes Submitted By: Maribel Salgado**

**Date: 01/29/2025**