



SEGUIN ELEMENTARY SCHOOL
5905 WALTRIP *HOUSTON, TX 77087

Mayte Garcia-Olivo – Principal
Michelle Cuevas – Assistant Principal
Wendy Pineda - Assistant Principal
Tel: 713-845-5600 * Fax: 713-845-5615

SDMC Minutes

April 27, 2023

***Opening Remarks/Introductions**

In attendance:

Mayte Garcia-Olivo, Principal
Hilda Alvarado, School Counselor
Edna Arenas, Non-Instructional Staff
Alethea Burris, Teacher
Jacqueline Franklin, Teacher
Denise Gonzalez, Teacher
Cynthia Howlett, Special Ed. Teacher
Brittany Gallardo, Nurse
Bertha Pecero, Non-Instructional Staff
Wendy Pineda, Assistant Principal
Eva Rodriguez, Teacher
Shirley Williams, Sped Chair

***Budget**

-Money for next year will be tighter

***Staffing**

- Pre-K position (closed for next school year)
-5th grade Math Interventionist position was sunset

***Enrollment**

-374 Students Currently
- Goal for next year is 390
-Funding decreasing because of enrollment
-Families are not having as many children
-Many families are moving to the suburbs

***Instructional Resources**

-We will check with the teachers for what instructional resources they want us to purchase, only the essential will be purchased

***Campus Safety**

-Telehealth has been implemented at Seguin, we have the highest enrollment of all RISE schools

-Drills and Safety Practices

- Fire Drills – have been taking place and will continue
- Lock down Drill – scheduled again, several have already taken place
- Last month we had an obstructed drill, but obstruction was removed (more training will take place)
- Today's fire drill took 6 minutes; goal is to keep drills at 4 minutes or less

-Safety

- Checking all doors daily
- Classroom doors – teachers have been doing a good job of keeping doors locked
- Exterior doors are being checked daily
- All doors have been kept locked
- Will speak to staff about not leaving doors propped open for any reason

***Attendance**

- * August 96%
- * September 94%
- * October 94%
- * November 93%
- * December 93%
- * January 94%
- * February 95%
- * March 96%
- * April 95%
- * Attendance is trending up lately
- * Goal is 98%

***Curriculum & Instruction**

- Amplify
 - Pilot program – Ms. Arenas has sent out schedule and course numbers for teachers to register

***Possible Fundraisers**

- Neighborhood Restaurants fundraisers
- Paletas
- Pay to Play
- End of the year Talent Show
- Hats off to Friday
- Guess how many gum balls are in the jar
- Pie someone maybe on field Day

***Campus Events**

- * Cinco de mayo presentation May 5th at 8:30 am
- * Cinco de mayo luncheon for staff
- * Kinder Field Trip May 4th
- * 3rd & 5th Grade Field Trips May 11th
- * 4th Grade Field Trip May 17th
- * 5th Grade Dance May 19th from 3-5 pm
- * Pk-2 Field Day May 25th from 8:30-10:30 am

- * 3rd-5th Field Day May 26th from 8:30-10:30 am
- * Kinder Ceremony May 30th at 8 am
- * 5th Grade Ceremony May 30th at 9 am
- * Talent Show May 31st from 8:15-9:15 am

***Questions, Comments, Concerns**

-No one had any

***Review and Approval of Minutes**

-All attendees approved minutes

***Closing Remarks**

-Ms. Olivo thanked everyone for their time and suggestions