

# SECONDARY DAEP SDMC MINUTES

Date: 06/07/2024 Time: 12:00 pm

Facilitator: David Barragato

## In Attendance

David Barragato, Chair, Principal	Kathleen Ballard, Non-Instructional Staff
Monica Hill, Teacher	Claudia Alfred-Long, Teacher

## Welcome

Mr. Barragato began the meeting at 12:00 pm. Mr. Barragato reviewed the campus scores for the year. This meeting was to go over the last details of the 23-24 school year and to improve and prepare for the 24-25 school year.

## Data Review

The Committee reviewed the submitted Action Plan artifacts including attendance scores and discipline results. The staffing vacancies were noted and addressed during the meeting.

## Safety

The fire drill for June was completed at 10:30 am June 7<sup>th</sup>, 2024. Mr. Barragato requested any malfunctioning or unsafe items to be addressed as soon as they are noticed. Ms. Ballard agreed to investigate the process for recalibrating the metal detectors.

## Planning Items for SY 24-25

The committee discussed the 24-25 school year in length. Quizzes will be explored as a possible tech applications supplement. Street Law will be contacted to ensure their participation for the upcoming year. The Summer PD/ August Preservice was discussed with an understanding that the district will send out further information.



### **New Business**

- The custodial team will be undergoing a staffing change.
- Ms. Ballard will work with the new Business Manager after they are hired to guarantee the handbooks for the next school year have been prepared and are added to our website.

### **Next Meeting Dates:**

Next year 24-25