V. Hartsfield Elementary

Houston Independent School District

**5001 Perry St**

#### Houston, Texas 77021

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**Travis Johnson, Principal**

**SDMC Meeting Minutes**

**Thursday, September 30, 2021**

**Members Present**Travis Johnson Shamentra Green Pamela Moton

Nicole Nollie Myesha Howard

SDMC met to discuss updates and concerns. Meeting called to order by Mr. Johnson, Principal at 3:32.

1. Review and vote on School Improvement Plan
   1. The committee discussed the different components of the School Improvement Plan
   2. There were no clarifying questions
   3. The committee voted on the plan and a 5-0 counted for the plan was given
2. Enrollment Concerns
   1. The committee reviewed the enrollment numbers and determined the campus was 53 students show of the projections.
   2. Committee discuss how the Student Information Representative, the Wraparound Specialist, and the Parent Engagement Representative would call all no-show student and determine their plans to return to Hartsfield.
   3. Discussed plans for recruitment and how to maintain an enrollment of 400 or better.
3. Class Closures
   1. The committee agreed to close a Pre-K position and 5th grade Science position to cover the low enrollment.
   2. The committee was informed of the 5th grade math teacher being the person who would teach science during the school year with support from the Magnet Coordinator.
4. Reading Mastery and Corrective Reading
   1. The committee discuss the plans for all ELAR teacher to be trained in Reading Mastery or Corrective to support students who are not reading on grade level.
   2. The committee discuss the plans to make sure all students are tested to determine their reading level and the support needed.
5. Campus Needs
   1. The campus will schedule meeting to discuss the plans have a new marketing plan and how to better promote the school to increase the overall enrollment and make the school more attractive to a diverse group of students.
   2. The committee discuss developing a partnership with Urban STEM to increase the efficiency of the school STEM lab and provide additional programs for students.
   3. The committee discussed plans to make a better academic transition for students going into the 3rd grade specially with ELAR and status of the SLL position which is currently vacant.

1. Attendance Incentives
   1. The campus will plan a monthly school dance for student with perfect attendance and give certificates to all attendees.
   2. The committee discussed additional incentives for parents such as gift card for parent of students with perfect attendance.

Meeting was adjourned at 4:21pm