



Condit Elementary School

Meeting Date: 9.21.2023

SDMC Members in attendance: Dan Greenberg, Faith Knudsen, Shuba Grewal, Nicole Dobbs, Sarah Rogers, Cheryl Bright, Debbie Sotomayor, Kaylen Janecek, Juanita Abrego, Marbeline Sanchez

2022-2023 SDMC Meeting #1 Minutes

1. Welcome & Purpose of SDMC

- a. Introductions were made and Mr. Greenberg discussed the function of the SDMC members and community roles.
- b. Mr. Greenberg shared the purpose of the Shared Decision Making Committee as an advisory board for feedback before making specific campus decisions; per HISD: A Shared Decision-Making Committee (SDMC) shall be established on each campus to assist the principal. The committee shall meet for the purposes of implementing planning processes and site-based decision-making in accordance with Board policy and administrative procedure.

2. Meeting Dates for upcoming meetings were shared via email with all members:

- a. Q1 - 9/21/2023; Q2 - 11/16/2023; Q3 - 2/27/2024; Q4 - 5/21/2024

3. Safety Committee Updates

- a. The campus has completed its required drills to this point, we will be using the fire alarm to indicate a drill soon, to this point we have simply made an announcement. The campus has also conducted a lockdown drill in September as well. Ms. Bright provided information for the non-emergency line to call when we have drills when we are setting off the alarm.
- b. The blinds in one classroom need to be repaired, they do not go down to cover the glass next to the door. A priority work order has been submitted.

- c. The tree by the deck needs to be removed, a work order has been submitted to the district. Ms. Janecek mentioned an ant issue around the deck, which needs to be treated. PTO mentioned talking to the company who works on the landscaping to address the dead tree.
- 4. Enrollment Projection vs. Actual and impact on school budget
 - a. Mr. Greenberg shared that schools are, ordinarily, funded by a Per Unit Allocation (PUA). Principals are asked to project an enrollment and build a budget; on 'snapshot day' in October, the official enrollment is recorded and campuses need to reconcile if their projection differs.
 - b. Mr. Greenberg projected 738 students and current enrollment is 721. Ordinarily that would mean about \$75,000 that campus would need to return from the budget, however there are two factors that may impact that. The district is finalizing the 'hold harmless' policy which would impact the attendance rate and enrollment aspects of campus funding. The second is that there is still 6 weeks until snapshot and enrollment may shift before then.
- 5. Campus Action Plan Goals
 - a. Mr. Greenberg reviewed the action plan goals - this is a structure that is new to campuses, in the past the focus has been on the School Improvement Plan (SIP). There are two required areas where goals need to be written, and then 1 or 2 discretionary areas.
 - b. Mr. Greenberg shared the Key Actions, as well as the Goals and Priorities, for each of the three goals.
 - c. The committee shared feedback around the math goal - that having the Eureka Homework book sent home has been beneficial for parents to work with their children. Mr. Greenberg shared that these homework books were provided this year, but may not be provided in future years, so if the campus sees them as valuable we would need to allocate budget for that purchase.

Key Action for SPED: Ensure the implementation of High-Quality Instruction (HQI) and appropriate aligned accommodations for Special Education (SPED) students.

Goals and Priorities: The goal of implementing High-Quality Instruction (HQI) and appropriate aligned accommodations for Special Education (SPED) students will accomplishing the following:

- > Ensure appropriate accommodations for all special education students in all designated content areas.
- > Ensure special education is current and the campus remains in compliance with all district and state deadlines.
- > Increase the percentage of special education students scoring at the Meets level on Math and Reading at grades 3,4, and 5.

Key Action for HQI: Ensure effective implementation of HQIM through Eureka Math instruction in grades K-5.

Goals and Priorities: The goals of implementing effective HQIM are to increase student achievement and growth in math by accomplishing the following:

- > Ensuring rigorous math instruction that stretches students developing math skills, as well as those needing acceleration.
- > Establishing a coherency in math teaching and learning across all grade levels that facilitates connected experiences and understandings as students matriculate through each grade level.
- > Increase the percentage of students in Grade 3 scoring at the Meets level on Math STAAR 2024 from 64% to 75%.

Key Action for Discretionary Item: Utilize PLCs to analyze data, identify trends in achievement, and create plans for intervention.

Goals and Priorities: The goal of data dives at PLC is to target areas for intervention that will result in higher student achievement. By having a systematic, targeted plan for intervention, staff will be better allocated and time will be used more efficiently.

6. Student Guidelines - Cell Phone and Smartwatch Policy

- a. The SDMC provided the following feedback in regards to the issues around the smartwatch policy: students can always use the classroom phone if there is a need. A parent mentioned that sometimes kids with divorced parents will have phones for communicating with both parents. It was mentioned that 5th graders carry their backpacks with them at all times (no cubbies), so maybe collecting them might be something to consider. Ms. Sanchez mentioned the issue has moved from phone to smartwatch, she is seeing kids being very attached to their watches.

7. SDMC Voices of Concern

- a. Concern 1 - concerns around how the state takeover is affecting teachers and students at Condit. A teacher shared that the news and social media can cause anxiety, but in our building the effect hasn't felt as acute. Also mentioned, having so many district visitors was an adjustment during the first few weeks of school, but teachers focused on instruction and didn't allow visitors to change routines. Ms. Sanchez shared the effects on Wraparound at the district level has meant less support than in years past, but she is finding alternate solutions and resources for families. A parent shared that there is more chatter around 5th grade parents going private because of concerns about what middle school may be like. A parent shared that they are getting more questions about being on SDMC and having access to changes at the district level.
- b. Concern 2 - concern about the building temperature being too cold. Mr. Greenberg shared that the campus will put in a maintenance request to have them check the temperature in all parts of the building. The campus is monitored centrally, so there is no local control over the thermostat, just of the speed in which the air is blown in at certain places around the building. Mr. Greenberg also shared that with the number of schools who are experiencing HVAC issues at the start of the year, he is thankful to have AC if the alternative is to lose it.
- c. Concern 3 - concern was around information that is shared by PreK teachers. Mr. Greenberg shared the concern with the PreK teachers. PreK posts a weekly update each week to share what skills are being worked on, often with links that parents can follow and work with at home.
- d. Concern 4 - concern around PreK lunch time. Currently, PreK eats first at 10:15, the school does this in order to have them start first since they need the most assistance. Additionally, the school has to feed 720+ students lunch each day and that takes time; right now the last lunch leaves the cafeteria at 12:30. The capacity of the cafeteria is about 250 students, and

the lunch schedule has 2 classes coming in at each time. The schedule rotates to ensure tables are cleared and cleaned before the next group arrives. Ms. Sanchez shared that she has snacks for kids and there is a schoolwide leadership job around providing snacks to kids who need it.

- e. Concern 5 - question about the difference between NES and Non-NES schools. Mr. Greenberg shared that the biggest difference is that New Education Schools (NES) have many parts of their day and operation prescribed: the curriculum, the staffing model, the enrichment/dyad model, the structure of lessons each day, and the instructional routines, to name a few. Mr. Miles shared that schools, based upon the Leader Effectiveness And Development (LEAD) system would have earned autonomy. Mr. Greenberg shared that the next part of the meeting would include going over that system.

8. LEAD System Overview for SDMC Members

- a. Mr. Greenberg shared that there are 4 areas that a principal, and by extension the school, would be rated beginning this year: Quality of Instruction (30%), School Action Plan (15%), Student Achievement (35%), and Special Education (20%). Student Achievement and Special Education have subcategories, as well. Mr. Greenberg shared that information was sent out to the community via HISD at the start of the school year and the purpose of reviewing was for SDMCs to provide feedback via a survey that Mr. Greenberg will mail out after the meeting today.
- b. There were questions around the 'forced curve' that school leaders would be placed.

9. Follow up items

- a. None at this time.

10. Comments, concerns, & questions

- a. There is concern around 3rd grade parents around keyboarding and the expectations with STAAR. Mrs. Rogers shared resources on Learning.com and Mrs. Janecek shared that it is on the 3rd grade week-at-a-glance.

- b. Ms. Sanchez asked Ms. Bright about the City of Bellaire programming outside of school hours. There isn't afterschool programming at the rec center, but there are some speciality classes. Ms. Sanchez asked for resources she can share with parents, like library or parks programs.
- c. There were questions around crosswalks being so far from the middle of the school. Ms. Bright shared that there was a traffic study done when the school was built and the new carpool loop made that change necessary.

Our next SDMC Meeting is scheduled for Tuesday November 16, 2023