



10044 Wallisville Rd. • Houston, TX 77013

J.W. Oates Elementary

Houston Independent School District

Melissa Melchor, Principal

www.houstonisd.org/oates



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SDMC Committee Minutes

Thursday, August 29, 2024

4:15pm-5:15pm

SDMC Committee met on Thursday, August 29, 2024. Members present were Ms. Melchor, Ms. Randolph, Ms. Johnson, Ms. Cameron, and Ms. Turrubiarres.

Ms. Melchor welcomed the committee and thanked them for their participation.

Ms. Melchor opened the committee with the presentation of the Campus Improvement Plan (CIP) and its adjustments based on academics. Based on last year's growth data on NWEA, we are creating a goal to increase our meets and masters' percentages on STAAR. For our EB students on TELPAS our score was 41%, we want to increase that goal to 49% to ensure that our students are meeting at least one year's proficiency growth. Our implementation plan is to use Summit K-12, before and after school and during intervention time. KUDOS to our SPED department who met all the deadlines. Progress monitoring deadlines were met all ARD's are done on or before the deadline. We want to continue to momentum and increase our progress monitoring score for our SPED students. Our SPED team is aligning more with our classroom teachers to support them in the classroom and ensure accommodations for our students continue to get met. They will continue to hold a strong line of communication to ensure that we are monitoring the academic performance of our students.

Our upcoming events are Grandparent's Day on September 12 and Open House on September 26, 2024. Grandparent's event is open only for grandparents. Reminder to teachers and staff, on this day we have a lot of visitors in the cafeteria, so lunch times might be delayed. This event is only for grandparents, we will open for parent lunch on the following week. Parents of Pre-K to 2nd grade are invited on the third Friday of the month and 3rd-5th grade parents on the fourth Friday of the month to come and have lunch with their children.

Ms. Cameron suggests opening for parents on other days. We will monitor the number of visitors and see if later we can accommodate for more days for parents.

Ms. Randolph has scheduled the Constitutional Reader to come to campus and read to the 2nd and 3rd graders. This reading will be done during their elective class.

Regarding discipline, we've had a couple of incidents. One in the boy's restroom in the D-Wing. To take extra precautions Mr. Phillips, Security will be constantly monitoring the restrooms and 3rd grade will only use the restrooms in C-Wing and 4th grade in D-Wing.

Our attendance in Pre-K is very low. Ms. Maggie will be asked to clean and disinfect the PK classrooms as this is where the most absences are.

We are down to only two custodians, and it is a lot of work for them two. Please assist with picking up whatever you can. Ask the students to assist with what they can pick up themselves. The Women's restroom has been called for repairs. Custodian will be asked to make sure she cleans and



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disinfects restrooms daily. Classrooms should be swept and /or vacuumed daily.

Regarding safety Ms. Randolph reports that women's restroom lights do not work and the lights in Ms. Mendoza are not working either. Ms. Maggie has created a workorder for them and is pending parts delivery.

At dismissal time Ms. Randolph asks that the adult walk on the outside of sidewalk and keeps the student safe on the inside of sidewalk.

A request for striping of the parking lot has been created and we are asking that at the exit they mark to lanes. One lane for the turning vehicles to the left and one lane for the turning vehicles to the right. This might help at dismissal time and not have so much traffic back up.

Ms. Randolph asks for personnel to fill out a SAF for students with emotional need not only for supplies or clothing. She's able to assist them with counseling.

No other concerns or deliberations were discussed.

Meeting adjourned at 5:15pm.

Minutes submitted by Claudia Turrubiarres