



De Zavala Elementary School

7521 Avenue H

Houston, Texas 77012

713-924-1888 fax: 713-924-1891

Victoria Orozco-Martinez, Principal

Carlos Rodriguez, Assistant Principal

SDMC Minutes

March 10, 2021

Welcome

De Zavala Meeting Norms:

Stay Focused
Stay Reflective
Stay Positive
Stay Involved

MISSION STATEMENT

De Zavala Elementary School provides a challenging learning environment and encourages high expectations for success. We seek the development of appropriate and rigorous instruction that is differentiated to meet all our students' needs. Our school promotes the development of a well-rounded student through a rigorous academic curriculum and opportunities to learn and enhance new skills in our after-school clubs. We proudly foster high parent, teacher, and community member involvement in the goal to create life-long learning members of society.

VISION STATEMENT

De Zavala Elementary encourages and aims in providing equitable opportunities and equal access to an effective and individualized education in a safe and caring environment. We believe in addressing the "whole child" and that all children can and will learn if given the proper resources. Our students will develop the foundation of becoming critical thinkers and problem solvers; they will know and understand how to be successful in a global society.

- Safety and Security

Ms. Orozco-Martinez started the meeting welcoming members and expressing appreciation for taking the time to participate and engage in the SDMC meeting. A fire drill practice is scheduled to be conducted at the end of the week. We continue to practice CDC guidelines and protocols in school. The 4 W's are included in morning announcements daily. Staff members must continue monitoring and reminding students the expectations regarding health and safety.

- Student Academic Progress: Attendance

It is a high priority to make sure we monitor daily attendance for all students (In Person and Virtual). Daily call outs are sent about 8:30 a.m. to parents of students that are not connected by 7:30 a.m. and for students that are not present in school. A report is collected at 7:50 a.m. with the names of students that are to receive call outs. It is essential that teachers make the proper attendance corrections daily to improve overall attendance and maintain accuracy with the attendance count. Attendance affects school funding. When parents maintain a two-way communication with the teacher, the student should be counted as present.

- **Academic Boot Camp/Tutorials**
The Academic Boot Camp will take place as scheduled during Spring Break. We will continue to promote the event. The link to register for the Boot Camp is still active. Teachers are reminding parents to complete the registration using the link to participate. Tutorials are open for lower grades starting in first grade. Interested teachers can begin to schedule online tutorials with students that need the support.
- **Budget**
It is essential to recruit more students in Pre-Kindergarten. Our students in Fifth grade that leave the school at the end of the year, will leave a space in enrollment that needs to be filled. Not having enough new students enrolled for next year, could lead us to the loss of a couple of teaching positions. The number of our identified Gifted and Talented (GT) students has decreased. We need to increase the number of GT students in our school to solidify our Magnet Program.
- **Other**
The school is allocating some funding to the purchase of more technology devices such as iPads and Chromebooks. It is important to remind students and parents about taking care of the technology. Daily, we have many devices returned for repairs. Many of these repairs can be prevented with better care of the technology devices. Right now, it is not possible to replace devices.

We had great feedback from district visitors that conducted the Instructional Rounds in our school. The feedback and next steps are topics to be discussed during PLCs. Some of the highlights include the use of technology in upper grades, common planning in grade levels, and basic systems in place or on the right track. Teacher to teacher observations will be used to share best practices and develop capacity.

District Snapshots are not required. Common Assessments are needed in grade levels to make sure data tracking continues taking place. Our school is accountable for common assessments. These assessments are needed to identify students that need more support and the specific areas of improvement.

Ms. Orozco-Martinez takes a moment to talk about self-care, connecting with others at work, and supporting each other when needed. As the school year has evolved, we have seen how flexibility and the spirit of collaboration and appreciation for each other has helped us to overcome challenging moments.

Ms. Orozco-Martinez praised teachers for the hard work and flexibility. With no more questions nor comments the SDMC meeting concluded at 4:05 p.m.

Members present:

Ms. Orozco-Martinez, Ms. DeLuna, Ms. Gomez, Ms. Jordan, Ms. Perez, Ms. Marino, Ms. Vasquez, Mr. Velez, Mr. Cantu, Mr. Canjura, Ms. Marquez, and Mr. Rodriguez



One Community, One Mission: Student Excellence.