

**SDMC Minutes**  
**Gary L. Herod Elementary School**  
**September 6, 2016**

1. **Introductions:** All present introduced themselves. Those in attendance were Principal Michelle Turek, registrar Daphne Richard, teachers Teri Marsh, David Tesch, Arcelia Diaz, Marcella Melancon, Jennifer Lyle, and Yanira Hernandez. Also attending were school-based staff Todd Paulus, Bryan Bancroft, and Brian Castle. Parents included Jamie Lewis and Jawanza Barrow Hampton. Community members included Sandy Zarwulkoff and Tiffany McGlory.
2. **Selection of reporting secretary:** Teri Marsh agreed to serve as reporting secretary and Marcella Melancon agreed to serve in the event of Ms. Marsh's absence.
3. **New Mission and Vision for Herod Elementary:** The mission and vision statements that were developed and approved by Herod staff were unanimously approved. (attached)
4. **2016 SIP Approval.** Ms. Turek explained the purpose of the federally-mandated School Improvement Plan. 2016-2017 goals in each of the three goal areas were shared. Goals were approved by the SDMC unanimously. (Goal summary attached)
5. **Enrollment/Class Capping:** Ms. Richard reported that current total enrollment stands at 752. Classes are capped in grades 1, 3, and 4, with the exception of 4<sup>th</sup> grade dual language.
6. **New Business:**
  - Ms. Turek reported that the current dismissal plan is being reviewed. The possibility of separating parent walk-ups from car riders was presented as a possibility to be discussed further at the October meeting. Concerns include unsafe drivers and parents and students crossing the street away from crosswalks. Posting staff members at strategic locations to help curb this practice was discussed. The possibility of PTO volunteers helping with arrival and dismissal was also mentioned.
  - A work order is in process to clear branches that interfere with HISD buses.
  - Ms. Turek announced that paving has been ordered for the track.
  - Jamie Lewis, PTO president, reported that the first PTO grants were awarded successfully last week, including IXL, Stratologica, and testing partitions needed in first grade classrooms.