



Windsor Village Elementary

SDMC Meeting Minutes

September 26, 2024

Attendees: Justin Jackson, Jordan Jones, Darryl Green, Danielle Arriola Phillips, Renato Calhoun, Shantelle Louis

The meeting began at 3:22 p.m. by Shantelle Louis, Chairperson.

Introduction: The principal introduced and welcomed the new committee members for the 2024-2025 school year. She explained the role of the committee.

Planning/Budget/Staffing:

- Our current enrollment is 623. Our projection was 629. We may have to “repay” the district due to our “under” enrollment (may be estimated about \$24, 000)
- We are calling parents on the waitlist for our PK program. We have accepted a respectable number of 3-year-olds.
- We are fully staffed! Most of the grade levels with the exception of third grade has only 4 teachers. This is due to the decline in enrollment.
- We have one teacher that was involved in a car accident and has been out for a week and a half. He may be out for a few more weeks. A letter was sent home to the parents informing them that the principal was looking for a substitute. The principal will utilize the team leader and other admin staff to support the learning for the students.

Curriculum:

- Official scores/ratings have not been released. Our unofficial rating is an “87” (B). We have analyzed our data, and the principal has shared it with the staff, and we will work on our growth areas. Our school goal is to return to being an “A” rated campus.
- Our campus is using part of the NES curriculum along with HMH, Stemscopes and SAAVAS.
- The 2024-2025 School Action Plan was reviewed. Principal Louis reviewed and discussed the 5 Key Actions which includes improvements needed in the area of Reading, Math, Science, SPED, and EB students. Principal Louis discussed any costs that would be associated with accomplishing the goal. Teachers will receive coaching and feedback to help improve their delivery of instruction.

Other:

- The Fall Festival will be taking place next month. It will be held after school from 3-6 pm.

- We held Literacy Day last week and there was a good turnout. We will continue to provide opportunities for families to come and support their students.

The meeting adjourned at 4:19 p.m.

Next Meeting, October 24, 2024, at 3:15 p.m.