



Benavidez Elementary School

6262 Gulfon Street • Houston, TX 77081 • 713-778-3350 • Olinda Ramsarran, Principal

SDMC Meeting Minutes

09/27/2023

4:24 pm – 5:14 pm

1. **Welcome:** Dr. Ramsarran, Ms. Ahumada, Mr. Kim
 - Introduction of new SDMC members and district/campus changes.

2. **LEAD Evaluation System:** LEAD Evaluation System survey submitted by all present members
 - The Leader Effectiveness Appraisal System for administration was discussed, focusing on its support for growth through adherence to four key principles:
 - Multiple Sources of Data
 - Team Approach
 - Frequent and Timely Coaching and Feedback
 - Clear, Explicit Standards and Expectations
 - 4 Effectiveness Area scores + Congruence score = LEAD Score
 1. Quality of Instruction (30%)
 2. Action Plan (15%)
 3. Student Achievement (35%)
 4. Special Education (20%)
 - Teacher Evaluation:
 - 10 unannounced walkthroughs, 4 times (minimum 40) by Executive Directors using T-Tess form.
 - The Executive Director will evaluate the effectiveness of the principal's coaching and informal observations of the quality of instruction.
 - Student Achievement will be evaluated by NWEA MAP (MOY and EOY), State Assessment (STAAR), and Closing the Gaps data.

3. **October Meeting:**
 - Next meeting will include NWEA data analysis.

4. **Closing comments and questions**
 - The meeting concluded with closing comments and an opportunity for questions.



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