

SDMC 09/27/2023

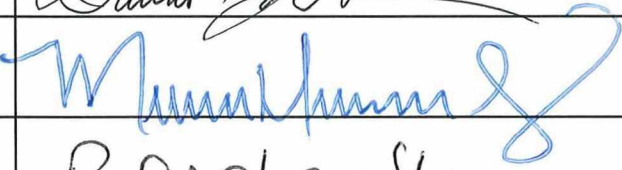
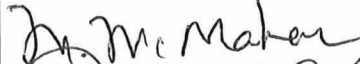

Start: 3:10 PM End: 4 PM

In attendance: See attached sign in sheet. Meeting call in order by principal at 3:10

- Dr. Chang discussed the new Leadership Effectiveness and Development Appraisal System (LEAD) and components that all went into the appraisal system
- Dr. Chang has created and submitted an action plan for approval and it will be available once it gets approval
- As a campus, we need to continue focusing on high quality instruction, such as aligning LO and DOLs, purposeful practices, MRS strategies and internalizing the new curriculum. Teachers should focus on providing opportunities for students to show what they know
- **Due 10/2/23:** Waiver (if applicable) To request the appraisal waiver, please ask them to follow the next steps: Log into AIM, click on request Appraisal Request Wavier and create the request.
Due 10/6/23: Returning HISD teachers submit GSPD (Goal Setting and Professional Development) Plans via AIM portal to their appraisers.
- Campus admins will continue to do observations and there was mention of a form that will be completed to provide direct feedback during/after the observation. You should be receiving the Jotform email for the HQIM feedback.
- In terms of pacing, there was confusion about whether to follow TE, slide decks or pacing calendar. Teachers should follow closely with the TE and make simple modification as necessary to cater to the needs of their students. Teacher do still need to follow the new curriculums with fidelity. Dr. Chang and Ms. Hernandez discuss most of this during our PLC today.
- **Tutorials:** are still undecided as of right now. Teachers should still focus on struggling students and students in the red and orange based on the Dibels and Map testing in small groups. Dr. Chang will let us know about tutorials once he has made a decision.
- **Dibels and Map Testing:** Please make sure to test any students that was absent for the MAP testing ASAP and continue to finish up testing for the Dibels. Use the report and results to determine what your students need and how to provide support in small group.
- Compensation Manual is available.
- All afterschool activities and compensation for the activities have to be approved. Garcia has a list of afterschool activities for which compensation will be provided for.
- **Fundraisers:** need to have a purpose and a specific reason behind it, such as for Kindergarten graduation or Kindergarten team, etc. For fundraiser ideas, we cannot just pick a random Friday to do a jeans day but we can do a jean day on the Halloween Costume dress up day as an example. A form needs to be filled out for approval first.
- **Field Trips:** We can start planning field trips but students/parents will now have to be responsible for paying the admission fee along with the extra \$1 or \$2 that would go towards bus fees. Field trips also have to align with the curriculum. For instance, we can't just go to the zoo to just go to the zoo on a random day. But we can go to the zoo if it aligns with the animals lesson in science that we are learning about for that month. If there are issues with admission fees, ask PTO first to contribute.
- Email Ms. Hernandez if we need anything for funds or support from PTO.

SDMC Attendance

09/27/2023

| Name | Signature |
|--------------------|--|
| David Johnson |  |
| Miriam Hernandez |  |
| Reicha Sharma | Reicha Sharma |
| Martha McMahon |  |
| Jennifer Dang |  |
| Claudia Betancourt |  |
| Ellana Jaramilla |  |
| Paul Sura |  |
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