



“Educate, Equip, Empower”

Shared Decision-Making Committee Q3

March 19, 2024

Meeting Minutes

1. Discuss Spring Events
 - a. Follow up with Office Manager about the STEM bus for the end of the year and check the cost
 - b. Field Day – Ancillary will take the lead and coordinate with parents and securing donations
 - c. Field trips – counselors will follow up with grade levels to schedule field trips
 - d. 5th grade graduation and celebratory events – teachers will coordinate with admin
 - e. Class Picture Day
 - f. Spring Picture Day
2. Review PTO fundraisers and events held for students; review budget
 - a. PTO has conducted 3 fundraisers
 - b. PTO spent funds on treats for students (1 event)
 - c. Will meet in April with PTO to review budget and identify additional things they can buy for the students
3. Plan for graduation for Pre-K, KG, and 5th
 - a. Last Day of school
 - b. Pre-K will go first – tentative 8:30 AM
 - c. KG will go second – tentatively 10:00 AM
 - d. 5th grade will be last – tentatively 12:30 PM
 - e. Snacks and juice will be provided for students
 - f. Pre-K Parents will sponsor funds for decorations and additional gifts for the teachers to create for their students
 - g. Secure a Graduation cap and gown for Pre-K and KG to take individual student pictures
 - h. Will need to coordinate funds from PTO to order picture frames for the pictures
4. Plan fieldtrips
 - a. Deadline for shopping carts is April 15, so all expenses must be planned out and paid for before the deadline for carts
 - b. All classes except 1st grade have done a fieldtrip
 - c. Coordinate with the 1st grade teachers and the 1st grade counselor to ensure they plan a fieldtrip before the deadline for closing out shopping carts
5. Discuss and plan the 3rd – 5th Pep rally

The Whole Child, Every Child



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- a. 5th grade teachers will take the lead on planning the pep rally
- b. No cost for students
- c. Theme: Students will Glow on STAAR!

The *Whole* Child, *Every* Child