

EMERSON ELEMENTARY

SDMC

QUARTER IV

2023-2024

MAY 8, 2024

1. Welcome

- Call to order at 3:15 PM
- Members in attendance

2. Committee members check-in

- Purpose of the meeting: as required by TEA, SDMC meeting must be held at least every quarter of the school year.

3. Previous meeting follow up items: Attendance makeups so students with high numbers of absences do not have to attend Summer school for attendance only. Campus staffing for school year 2024-2025.

AGENDA FOR QUARTER IV MEETING

1. Action Plan discussion with committee.
2. Staffing and budget to support action plan and school needs.

EMERSON ELEMENTARY

SDMC QUARTER IV 23-24

Start time: 3:15 pm

Check in:

Teacher representatives indicate staff is extremely tired but feel students and instruction are on the right track.

Reading teachers report student curriculum has been highly challenging but rigorous. The modules are science and social studies related and very interesting to students.

Math teachers say they will finish most Eureka curriculum shortly.

Lower elementary teachers report the transition to English for K and 1 has been very challenging not only students but for teachers as well.

Third grade teachers state the high number of newcomer students enrolling in the last few weeks has put a lot of pressure in their instruction since most of the new students do not speak a word of English.

Other committee members agree that they are getting a new student every few weeks, and they feel they have to start over.

FOLLOW UP FROM PREVIOUS MEETING

1. Attendance makeups.

An attendance makeup plan was submitted by principal to WD back in October.

AP Ms. Vann has been in charge of scheduling four cycles for students with high numbers of absences to stay and complete makeup work after school from 3:15 to 4:45 for reading and for math. Students will be required to complete at least 9 hours of extra work on Boost and Zearn. In the first cycle approximately 45 students participated. As of the date, we expect to have at least 100 students be allowed by parents to make up for absent time. The

last cycle will run until May 30. All students who complete principal plan will be provided documentation, so they do not have to attend Summer school due to absences only.

Two teachers were recruited to supervise and monitor students. Ms. D for lower grades and Ms. G for upper grades.

2. Campus staffing for 2024-2025

Approximately 20 staff members will be moving on including two administrators. Recruiting efforts have been ongoing since February. As of May 8, 2024, only 6 classroom positions are still to be filled. The goal is to have at least 90% of openings filled by May 31. We have been attending bi-weekly district hiring events and implementing reaching out efforts.

The main change we will have in staffing will be in the enrichment/ancillary areas. We are adding one PE teacher and one English Language Development teacher to align with action plan to be presented.

AGENDA FOR MEETING

1. ACTION PLAN

As required by district policy, an action plan to address academic needs of our campus for 2024-2025 has been completed and vetted by the WD.

Based on data analysis four areas have been identified and targeted:

- Ensure high quality reading instruction in grades K-5
- Ensure High-Quality Math Instruction in grades K-5
- Improve Special Education Instruction and Service Delivery
- Develop teacher capacity to develop students' English language skills in the core content areas.

Principal presented indicators of success for each target as well specific leadership and staff actions, roles, resources and timelines.

Each committee member received a copy of action plan.

Committee member asked what will be used to measure progress. Response:

Dibels, MAP, Spot observation.

Committee member asked how teachers will be helped to implement each action.

Response: daily ongoing observation, coaching and feedback; weekly targeted PLC differentiated for new and returning teachers and scheduled preservice and monthly professional development on language development and teaching strategies.

Committee member asks about changes to spot observation. Response: this is a district level policy. So far Superintendent has not indicated major changes will be made to spot observation form.

Committee member asks about additional sped resource teacher. Response: Sped teachers are allocated by district based upon case load, but the main goal with our key action is to increase/improve sped instruction and documentation of that instruction in the general education classroom.

2. Staffing and budget support for action plan

Per district policy non-NES schools have to align budget action plan and school instructional needs. Emerson has aligned budget by adding an English language development teacher, one full time dyslexia interventionist out of the school general budget and by requesting an additional sped resource teacher. In addition, other tools such as Zearn, IXL, Boost and Dreambox will be kept to support curriculum and instruction.

No additional questions. Principal thanks everyone and adjourns meeting.

Meeting adjourned at 4:40 PM.