



Benavidez Elementary School

6262 Gulfton Street • Houston, TX 77081 • 713-778-3350 • Olinda Ramsarran, Principal

SDMC Meeting Minutes

11/08/2023

4:15 pm – 5:25 pm

1. **Welcome:** Dr. Ramsarran, Ms. Ahumada, Mr. Kim
 - Positive feedback from the Superintendent. Benavidez is on the way to becoming a “model” school for NES schools.
 - Congratulations, Dr. Ramsarran, for Principal of the Month.
 - Holiday Program

2. **Vacancies:**
 - Hiring event this Saturday: we need 1 teacher, 2 Teacher Assistants, 1 Learning Coach, 2 counselors, and 1 Assistant Principal.
 - We are considering opening another PK class.

3. **Student Absences**
 - Students were out in the beginning.
 - While we saw some early student absences, there is now a weekly list of absences. Most of these absences were due to vacations, but we've taken action by conducting home visits. In some cases, students have moved or been evicted, and truancy letters will be issued. After ten consecutive absences, students may be subject to removal. Meetings will be held every two weeks on Wednesdays to address these concerns. Some students were homebound.
 - For every withdrawal, there are several new enrollments.

4. **Campus Needs Assessment-SIP (School Improvement Plan 2023-2024)**
 - Student Achievement
 - Areas of need include a growing gap (especially with test scores) between Asian and Hispanic regular students vs. bilingual counterparts.
 - Benavidez performed low in all domain categories.
 - By September/October 2023, continue to collect data for progress monitoring K-2 SPED students for DIBELS assessment and 3-5 grade SPED students for NWEA Map assessment. Also, K-2 for DIBELS and 2-5 grade students for NWEA MAP Assessment, mid-month and monthly K-5 Eureka assessments.
 - By February 2024, 70% of K-2, 3-5, and SPED will perform at or above the benchmark on respective assessments.
 - Administrators will continue walkthroughs/T-TESS observations, and teachers will have at least 6 cycles of improvement a school year.
 - Campus Culture and Climate
 - Benavidez Elementary is highly diverse therefore it is imperative to reflect this in the campus culture.



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- Strengths include: Safety Committee, SDMC, LPAC, and Attendance Committee. Benavidez also has highly involved VIPS parents for bridging the gap between home and school for all parents.
- Data driven differentiated professional development on best, core subject instructional practices, MRS, LSAE, and Eureka/Amplify during PLC or vertically aligned meetings.
- Staff Quality, Recruitment, and Retention
 - Teacher retention rate will increase in the following year.
 - Number of ACP teachers will decrease due to certification.
 - Intentional recruitment and retainment through continuous support.
- Parent and Community Engagement
 - Increase after school events
 - Math Night/Literacy Night/Community Connect/Girl Scouts
 - Parent Luncheon on the 16th
- All present members voted in favor of the CIP

Curriculum, Instruction, and Assessment

- Post-Thanksgiving-STAAR days, possibly dedicating the whole day to testing practice.
- Teachers will tier SPED and EB students and ensure differentiated instruction is practiced during LSAE.
- Teachers will ensure students set personal goals for RLA and Math.

Technology

- Benavidez is currently a 1:1 campus. All grade 1-5 students have access to laptops, PK and K have access to iPads.
- Grades 3-5 are equipped with ViewSonic presentation system.
- Each teacher has a laptop
- At least 80% of students will have an average usage of 60 minutes per week in Zearn.