

HOUSTON INDEPENDENT SCHOOL DISTRICT
TITLE I, PART A, PARENT & FAMILY ENGAGEMENT PROGRAM



Memorial Elementary School
6401 Arnot Houston, TX 77007
713) 867-5150
Principal Jose Hilario Cordova

Date: September 19, 2022

TO: Parents of Students Attending Memorial Elementary School

SUBJECT: **TITLE I TEACHER AND PARAPROFESSIONAL QUALIFICATIONS**

As a parent of a student attending Memorial Elementary School, you have the right to know the professional qualifications of your child's classroom teacher(s), and federal law requires the Houston Independent School District (HISD) to provide this information to you in a timely manner, **if you request it**. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- The teacher's certification in Texas for the grades and subjects he or she teaches.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- The teacher's certification status, such as emergency or provisional status because of special circumstances.
- Paraprofessionals' (teacher aides) qualifications if they provide services to your child.

If you would like to receive any of this information, please contact Yeanette Arredondo at yeanelte.arredondo@houstonisd.org for the Title I contact person at your campus.

Sincerely,

Jose Hilario Cordova
Principal