



Houston Independent School District

Hattie Mae White Educational Support Center
4400 W. 18th St. - Houston, TX 77092

JOB ORDER FORM

This Job Order is subject to all terms and conditions of Contract:

under which the **Houston Independent School District (Owner)** is an authorized member. Any amendment or modification of this Job Order must be in writing and signed by both parties.

1. **Agreed Work**. The agreed work shall include:

The technical specifications, and/or drawings applicable to this Job Order are:

2. **Deadline for Performance**. Job Order Contractor shall complete performance of the Work specified herein on or before . The parties agree that the "per day" amount for Liquidated Damages, as defined in Contract, shall be . The Date of Commencement is **[select one]** the date on which both parties duly execute this Job Order or will be fixed in a Notice to Proceed issued by the Owner.

Place of Performance. Contractor shall perform the Work specified herein at the following campus location(s):

3. **Job Order Price**. The parties hereby agree that the Total Price for all Work under this Job Order is \$, as specified in the Job Order Price Proposal attached hereto as Exhibit 1.

4. **Contractor's Key Personnel for Job Order:**

5. **Contractor's Authorized Representative**. Contractor's authorized representative under this Job Order is:

6. **Owner's Authorized Representative**. Owner's authorized representative for acceptance of any completed Work under this Job Order is:

7. **Bonds**. Any and all statutory Payment and Performance bonds required for this Job Order shall be furnished to HISD prior to commencement of any work. All bonds shall comply with the requirements of Chapter 2253 of the Texas Government Code.

8. **Review**. HISD has verified that the attached Job Order Price Proposal is reasonable and consistent with the scope of work required and/or requested. (owner's initials)

HISD has verified that the contractor's pricing is consistent with the applicable RSMeans Unit Price Book. (owner's initials)

AUTHORIZED AND ACCEPTED CONTRACTOR:

Company's Legal Name

Name:

Date:

Signature:

Digital or Wet Signature Required

Title:

Phone:

OWNER: HOUSTON INDEPENDENT SCHOOL DISTRICT

Name:

Date:

Signature:

Digital or Wet Signature Required

Title:

HISD has verified that the coefficient from the contractor is in accordance to the contract associated to this Job Order. (JCR initials)

Approved by:

JOC Compliance Representative

Digital or Wet Signature Required