

🏠 Location: YWCPA – Halliburton Room

📅 Date: 12/7/2023

🕒 Time: 4:15 – 5:40

## Young Women’s College Preparatory Academy

### Shared Decision-Making Committee Meeting Minutes

Thursday, December 7, 2023, the Shared Decision-Making Committee of Young Women’s College Preparatory Academy convened for the second meeting of the school year. The meeting was called to order at 4:32 pm. Dr. Davis asked everyone to read the minutes from the last meeting. Ms. Flores moved to accept the minutes and Mrs. Fleeks gave the second to accept the minutes.

Dr. Davis welcomed everyone to the meeting.

During the meeting the following topics were discussed:

- I. Campus Improvement Plan
  - a. The campus improvement plan was created to include a comprehensive needs assessment, the previously prepared campus action plan that was discussed at the September meeting and the campus accountability rating and report card.
  - b. The Key Action Items are in the areas of College Readiness, Algebra I, Advanced Placement and Attendance.
  - c. A brief rationale for each was shared.
  - d. The comprehensive needs assessment topics were divided among the present members to read and prepare to share the highlights with the committee.
  - e. The comprehensive needs assessment includes student achievement, school culture and climate, and parent and community engagement.
  - f. After highlights were shared, verbiage was added or corrected to each section.
  - g. Dr. Davis provided further explanation of the key action items, the state compensatory budget and the campus accountability rating and report card.



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## II. Final Exam Schedule

- a. District policy states we will not have early release days.
- b. Beginning the week of December 18, 2023, students will take two exams per day. One exam in the morning and one in the afternoon. Students will attend two regular class periods that will provide a review session for an upcoming exam or academic enrichment for classes in which the exam has been taken.
- c. Final exam makeups will take place during the next class period that week or January 8<sup>th</sup> and 9<sup>th</sup>.
- d. Final exams are 10% of the overall average of the semester.

The meeting was adjourned at approximately 5:40 pm.

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