

**Hilliard Elementary**  
**Shared Decision-Making Committee Meeting Agenda**

**November 16, 2023**

**4:15 PM – 4:45 PM**

**I. Introduction**

- Welcome and Opening Remarks
- Roll Call and Introduction of Members
- Brief Overview of the Meeting Agenda
- Approval of Previous Meeting Minutes

**II. Review of School Improvement Plan (SIP)**

- Overview of the School Improvement Plan
  - Academic Goals and Objectives
  - Progress Towards Previous Goals
  - Assessment Data and Analysis
- Discussion on Strengths and Achievements
- Identification of Areas Needing Improvement
- Proposed Strategies for Improvement
- Input and Suggestions from Committee Members

**III. Campus Celebrations**

- Recognition of Achievements and Successes
- Academic Milestones
- Extracurricular Achievements
- Staff Recognitions
- Student Recognitions
- Sharing of Positive News and Feedback
- Open Floor for Members to Share Celebrations
- Planning Future Celebrations
  - Brainstorm ideas for upcoming celebrations or events.
- Action Items: Documenting and Promoting Celebrations

#### **IV. Campus Concerns**

- Open Forum for Members to Raise Concerns
- Identified Concerns
  - Academic Challenges
  - Facility and Infrastructure Issues
  - Staff or Student Concerns
  - Parent or Community Feedback
- Development of Action Plans to Address Concerns
- Timeline for Follow-Up and Reporting Progress

#### **VI. Adjournment**

- Important Reminders and Announcements
- Next Meeting Date
- Closing Remarks