

**Principal Priorities:**

- Staff attendance: any staff member with over 5 absences will be met with to create plan for improved attendance
- TCP sign-in employees can only have 10% of OT;
  - will monitor closely to prevent anyone from going over the 10%
- Our current enrollment is 740; our target was 761
  - had to reassign 2 employees

**Informational Items:**

- Introduced SDMC members that were present
- 24-25 Action plan
  - Read over the action plan
    - Key Action 1: Grow staff capacity to provide the highest quality of instruction.
    - Key Action 2: Improve literacy proficiency in grades K-5
    - Key Action 3: Improve Special Education instruction and service delivery
  - Answered questions on Needs Assessment and on Key Actions 1-3
- Defined Autonomy
  - 4 different levels of autonomy in HISD
    - Berry is level 1 because of NES
    - If A or B campus for 3 years, we can choose to be Level 3 Autonomy
- 23-24 Berry Data & Rating
  - Unofficially a B last year
  - Goal is to be an A this year
  - IRT goals this year:
    - 1<sup>st</sup> visit: 10
    - 2<sup>nd</sup> visit: 11
    - 3<sup>rd</sup> visit: 12
    - 4<sup>th</sup> visit: 13
    - Surpassed this 1<sup>st</sup> visit goal!
- Upcoming Testing:
  - AOT District assessment in December

**Activity Funds:**

- We will create a site where grade levels will share what fundraisers they will be having
- Permission must be given to begin fundraisers
- Grade levels will be given priority over PTO
- All staff members must complete Cash Handling training on OneSource

**Parental Involvement Opportunities:**

- Parent Engage Workshops
  - Parent University: advertised on Class Dojo
  - Sunrise Center
    - Held last Coffee with the Principal here